

**GREENWAY IMPROVEMENT DISTRICT  
BOARD OF SUPERVISORS' MEETING MINUTES**

**FIRST ORDER OF BUSINESS**

**Roll Call to Confirm Quorum**

The Board of Supervisors' Meeting for the Greenway Improvement District was called to order on Tuesday, June 17, 2025, at 2:30 p.m. at 6900 Tavistock Lakes Blvd., Ste 200, Orlando, FL 32827.

Present:

Chad Tinetti	Chairperson	
Karen Duerr	Vice Chairperson	
Matthew Franko	Assistant Secretary	
Antoinette Munroe	Assistant Secretary	(via phone)

Also attending:

Jennifer Walden	PFM	
Blake Firth	PFM	(via phone)
Lynne Mullins	PFM	(via phone)
Amanda Lane	PFM	(via phone)
Tucker Mackie	Kutak Rock	(via phone)
Jeffrey Newton	Donald W. McIntosh Associates	
Bob Schanck	Donald W. McIntosh Associates	
Katie Harmer	Berman	(joined at 2:38 p.m.)
DJ Batten	Berman	(joined at 2:35 p.m.)
Samantha Sharenow	Berman	(via phone)
Will Stafford	Tavistock	
Eddie Padua	Berman	(via phone at 2:31 p.m.)

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Walden called for public comments. She noted there was no one from the public present.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the  
May 20, 2025, Board of Supervisors'  
Meeting**

The Board reviewed the minutes of the May 20, 2025, Board of Supervisors' Meeting.

On motion by Ms. Duerr, seconded by Mr. Franko, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Minutes of the May 20, 2025, Board of Supervisors' Meeting.

**FOURTH ORDER OF BUSINESS**

**Ratification of Operation and  
Maintenance Expenditures Paid in  
May 2025 in an amount totaling  
\$54,053.98**

On motion by Ms. Duerr, seconded by Mr. Franko, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified the Operation and Maintenance Expenditures Paid in May 2025 in an amount totaling \$54,053.98.

## **FIFTH ORDER OF BUSINESS**

### **Recommendation of Work Authorizations/Proposed Services**

Ms. Walden reviewed the Work Authorization from Berman for GID sign replacements in the amount of \$7,206.00. She noted there were eight signs to be replaced.

Ms. Sharenow stated the Work Authorization was for changing of the poles, as they were not the community standard approved poles. It was confirmed these were CDD signs and the signs are being reused.

Discussion ensued regarding the signage, what the City installs versus the community standard, the cost per pole, and the paint color on the back of the signs. Ms. Harmer gave an overview of the proposed services, noting that the proposal does not include painting the back of the signs, but it does include removing the old pole, placing the sign on the new pole, and then reinstalling.

The Board requested a breakdown with painting the backs of the signs, without painting the backs of the signs, and with the additional signs needed in the community.

This item was tabled.

## **SIXTH ORDER OF BUSINESS**

### **Review of District's Financial Position and Budget to Actual YTD**

Ms. Walden stated the financials are updated through May 2025. The District has spent approximately 62% of the budget so far this year. No action was required.

## **SEVENTH ORDER OF BUSINESS**

### **Staff Reports**

District Counsel –

No report.

District Manager –

Ms. Walden stated the next Board Meeting is scheduled for Tuesday, July 15, 2025.

Ms. Walden gave an update on the IQ Controller renewals and noted there was sales tax and a credit card fee that were not included in the originally estimated cost. Also, the original quote was for four renewals, but there ended up being seven. This brought the total cost to \$1,278.23.

District Engineer –

No report.

Landscape Supervisor –

No report.

Construction Supervisor –

No report.

Irrigation Supervisor –

Mr. Batten gave an update on a few areas that had dead flowers and sod replacement and noted they are getting replaced starting this week.

## **EIGHTH ORDER OF BUSINESS**

### **Supervisor Requests**

Mr. Tinetti asked for an update on several past issues. He asked about the painting of the fire hydrants. Ms. Walden noted there has been no update from the City. He asked about the large pothole on Tavistock Lakes Blvd. Mr. Batten responded that it was repaired. He asked about Benevente Ave. and Laureate Blvd. near the water fountain and the accumulation of water. Mr. Batten replied there was a line break which has been repaired but that area does seem to hold water when it rains. He asked about the no solicitation sign. Ms. Harmer replied that it will be handled tomorrow.

Mr. Franco had a question regarding the IQ system, its smart ability during rain, and if they are all up and running. Mr. Batten will review and make sure the sensors are still good. He did note that there will need to be about half an inch of rainfall before the system will register.

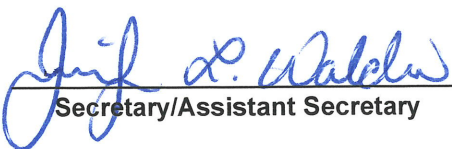
Mr. Franco noted several residents have complained regarding the three-way intersection at Bovet Ave. and Salk Way and people running through the stop signs near the playground. Discussion ensued regarding options for that location. It was recommended to contact the City transportation department or the police department. Mr. Franco also mentioned requesting the homeowners to trim their trees that may hinder the stop signs from being seen. As this area is not maintained by the CDD, it was recommended to have the HOA reach out to the homeowners or to contact the City to address it.

## **NINTH ORDER OF BUSINESS**

### **Adjournment**

Ms. Walden requested a motion to adjourn.

On motion by Ms. Duerr, seconded by Mr. Tinetti, with all in favor, the June 17, 2025, Meeting of the Board of Supervisors for the Greenway Improvement District was adjourned.

  
Secretary/Assistant Secretary

  
Chair/Vice Chair