

Greenway Improvement District

3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817; Phone: 407-723-5900

www.greenwayid.org

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Greenway Improvement District ("District"), scheduled to be held at **2:30 p.m. on Tuesday, July 18, 2023, at Courtyard Orlando Lake Nona, 6955 Lake Nona Blvd, Orlando, FL 32827**. A quorum will be confirmed prior to the start of the meeting.

District Staff, please use the following information to join via computer or the conference line:

Phone: 1-844-621-3956 Computer: pfgroup.webex.com Participant Code: 796 580 192#

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Consideration of the Minutes of the June 20, 2023, Board of Supervisors' Meeting**
- 2. **Consideration of Resolution 2023-07, Approving an Annual Meeting Schedule for Fiscal Year 2024** *(provided under separate cover)*

Business Matters

- 3. **Consideration of Sidewalk Repair Proposals** *(provided under separate cover)*
- 4. **Ratification of Operation and Maintenance Expenditures Paid in June 2023 in an amount totaling \$39,329.45** *(provided under separate cover)*
- 5. **Ratification of Requisition No. 745 Paid in June 2023 in an amount totaling \$47.65** *(provided under separate cover)*
- 6. **Recommendation of Work Authorizations/Proposed Services** *(if applicable)*
- 7. **Review of District's Financial Position and Budget to Actual YTD** *(provided under separate cover)*

Other Business

- A. Staff Reports
 - 1. District Counsel
 - 2. District Manager
 - 3. District Engineer
 - 4. Construction Supervisor
 - 5. Landscape Supervisor
 - 6. Irrigation Supervisor
- B. Supervisor Requests

Adjournment



GREENEWAY IMPROVEMENT DISTRICT

**Minutes of the June 30, 2023
Board of Supervisors' Meeting**

**GREENWAY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES**

FIRST ORDER OF BUSINESS

Roll Call to Confirm a Quorum

The Board of Supervisors' Meeting for the Greenway Improvement District was called to order on Tuesday, June 20, 2023, at 2:32 p.m. at the Courtyard Orlando Lake Nona, 6955 Lake Nona Blvd, Orlando, FL 32827.

Present:

Chad Tinetti	Chairperson	
Matthew Franko	Assistant Secretary	
Amanda Kost	Assistant Secretary	
Antoinette Munroe	Assistant Secretary	(via phone)

Also attending:

Jennifer Walden	PFM	
Lynne Mullins	PFM	
Jorge Jimenez	PFM	(via phone)
Amanda Lane	PFM	(via phone)
Jeffrey Newton	Donald W. McIntosh Associates	
Matt McDermott	Construction Committee Member	
Tucker Mackie	Kutak Rock	
Ryan Dugan	Kutak Rock	(via phone)
Samantha Sharenow	Berman	(via phone)
Katie Harmer	Berman	
Chris Wilson	Tavistock	

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Walden called for public comments. She noted there were no members of the public present.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
May 9, 2023, Board of Supervisors'
Meeting**

The Board reviewed the minutes of the May 9, 2023, Board of Supervisors' Meeting.

On motion by Mr. Tinetti, seconded by Mr. Franko, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Minutes of the May 9, 2023, Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

**Discussion of Construction
Committee Member Vacancy**

Ms. Walden stated Larry Kaufmann resigned after the end of Thursday's Construction Committee meeting. The recommendation is to fill the seat with David Beyers.

On motion by Mr. Tinetti, seconded by Mr. Franko, with all in favor, the Board of Supervisors for the Greenway Improvement District approved filling the vacant seat on the Construction Committee with David Beyer.

FIFTH ORDER OF BUSINESS

Consideration of Pest Control Proposals

Ms. Walden stated the Myrtle Creek ID decided to stay with Fire Ant Control while the other Districts tabled the item last month to see what the other Boards wanted to do and to see if Fire Ant Control would bring down their price. Ms. Sharenow, with Berman, did talk to Fire Ant Control and they stated that they would agree to price match Massey's amount at \$4,635.00 for the year, which is a savings of \$555.00.

SIXTH ORDER OF BUSINESS

Consideration of Non-Ad Valorem Assessment Administration Agreement with Orange County Property Appraiser

Ms. Walden stated this is just a standard agreement with the Property Appraiser for their services related to the tax roll and they require the District to sign this agreement every year.

On motion by Ms. Kost, seconded by Mr. Franko, with all in favor, the Board of Supervisors for the Greenway Improvement District approved Non-Ad Valorem Assessment Administration Agreement with Orange County Property Appraiser.

SEVENTH ORDER OF BUSINESS

Consideration of Sidewalk Repair Proposals

Ms. Walden requested to table this item. She explained that there is a part of the trail that does possibly need some repair, and District staff is also looking at how that factors into the budget. She noted once District staff has more information, including proposals, she will bring it back to the Board.

Discussion ensued regarding reserve funds and the area of the trail that needs the repair.

Ms. Mackie noted in the event the trail is determined to be a health and safety hazard, District staff does have discretion, up to a certain dollar amount, to make those repairs and bring it back to the Board for ratification.

EIGHTH ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures Paid in May 2023 in an amount totaling \$43,876.24

Ms. Walden noted that these expenditures have been approved and need to be ratified by the Board.

On motion by Ms. Kost, seconded by Mr. Franko, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Operation and Maintenance Expenditures Paid in May 2023 in an amount totaling \$43,876.24.

NINTH ORDER OF BUSINESS

Ratification of Requisition Nos. 743 – 744 Paid in May 2023 in an amount totaling \$781.15

On motion by Ms. Kost, seconded by Mr. Franko, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Requisition Nos. 743 – 744 Paid in May 2023 in an amount totaling \$781.15.

TENTH ORDER OF BUSINESS

Recommendation of Work Authorizations/Proposed Services

Ms. Walden stated there were no Work Authorizations.

ELEVENTH ORDER OF BUSINESS

Review of District's Financial Position and Budget to Actual YTD

The Board reviewed the District's Financial Statements through May 2023. Ms. Walden noted that the District has spent almost \$330,000.00 versus a budget of \$631,000.00 which is roughly 52% of the total budget spent.

Discussion ensued regarding the reserve account and what those funds can be used for.

TWELFTH ORDER OF BUSINESS

Staff Reports

District Counsel –

Ms. Mackie explained the Boggy Creek ID will be considering the acquisition of the remaining Interchange ponds today. There were four ponds associated with the Interchange that the District, through an Interlocal Agreement amongst Greenway ID, Myrtle Creek ID, and Boggy Creek ID, funded the construction of, and the District has been maintaining. Two of the ponds, the ones located closest to Town Center, were not acquired by the District because it was expected that there could be a potential relocation of the pond banks. The Developer is now assured that the pond banks are going to stay where they are and is ready for the District to acquire those ponds. The Boggy Creek ID will approve that acquisition today and the Greenway ID's share is approximately \$434,000.00. As part of the Series 2023 Bonds recently issued by the District, bond funds were set aside in the construction account to allow for Greenway ID to pay its respective share.

District Manager –

Ms. Walden noted the next Board meeting is Tuesday, July 18, 2023.

District Engineer – No report.

Construction Supervisor – No report.

Landscape Supervisor – No report.

Irrigation Supervisor – No report.

THIRTEENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Kost stated there was a resident bringing up the trash being picked up in the grass. She asked if people or companies put up soliciting signs is the District allowed to ask the landscapers to pick it up as well. Ms. Walden answered yes, landscapers can be asked to pick those up.

Mr. Franko stated there was several trees that got knocked over this past weekend in the storm on Laureate Blvd. Mr. McDermott stated the crew was out there this morning and they resolved it quickly.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On motion by Ms. Kost, seconded by Mr. Franko, with all in favor the June 20, 2023, Meeting of the Board of Supervisors for the Greenway Improvement District was adjourned.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

GREENEWAY IMPROVEMENT DISTRICT

**Resolution 2023-07,
Approving an Annual Meeting Schedule
for Fiscal Year 2024**

(provided under separate cover)

GREENEWAY IMPROVEMENT DISTRICT

Sidewalk Repair Proposals
(provided under separate cover)

GREENEWAY IMPROVEMENT DISTRICT

**Operation & Maintenance Expenditures Paid in
June 2023 in an amount totaling \$39,329.45**
(provided under separate cover)

GREENEWAY IMPROVEMENT DISTRICT

**Requisition No. 745 Paid in June 2023
in an amount totaling \$781.15**
(provided under separate cover)

GREENEWAY IMPROVEMENT DISTRICT

Work Authorizations/Proposed Services
(if applicable)

GREENEWAY IMPROVEMENT DISTRICT

**District's Financial Position and
Budget to Actual YTD**
(provided under separate cover)