

**GREENWAY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES**

FIRST ORDER OF BUSINESS

Roll Call to Confirm a Quorum

The Board of Supervisors' Meeting for the Greenway Improvement District was called to order on Tuesday, December 13, 2022, at 2:32 p.m. at the Courtyard Orlando Lake Nona, 6955 Lake Nona Blvd, Orlando, FL 32827.

Present:

Chad Tinetti	Chairperson	
Karen Duerr	Vice Chair	
Matthew Franko	Assistant Secretary	
Amanda Kost	Assistant Secretary	
Antoinette Munroe	Assistant Secretary	(via phone)

Also attending:

Jennifer Walden	PFM	
Lynne Mullins	PFM	
Amanda Lane	PFM	(via phone)
Jorge Jimenez	PFM	(via phone)
Jeffrey Newton	Donald W. McIntosh Associates	(via phone)
Larry Kaufmann	Construction Supervisor	
Matt McDermott	Construction Committee Member	(joined at 2:36 p.m.)
Ryan Dugan	Kutak Rock	
Aaron Wilbanks	Berman	

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Walden called for public comments. There were no public comments.

THIRD ORDER OF BUSINESS

Swearing in Newly Elected Board Members

Ms. Walden noted that Mr. Chad Tinetti and Ms. Amanda Kost were sworn in prior to the start of the meeting.

FOURTH ORDER OF BUSINESS

**Consideration of the Minutes of the
November 15, 2022, Board of
Supervisors' Meeting**

The Board reviewed the minutes of the November 15, 2022, Board of Supervisors' Meeting.

On motion by Mr. Tinetti, seconded by Ms. Duerr, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Minutes of the November 15, 2022, Board of Supervisors' Meeting.

FIFTH ORDER OF BUSINESS**Consideration of Resolution 2023-03,
Election of Officers**

Ms. Walden noted that the current slate of officers includes Chad Tinetti as Chair, Karen Duerr as Vice Chair, Jennifer Walden as Secretary, Lynne Mullins, Matthew Franko, Amanda Kost, and Antoinette Munroe as Assistant Secretaries, Amanda Lane as Treasurer, and Jennifer Glasgow as Assistant Treasurer. She noted that the Board is free to make any changes or keep the slate as is.

On motion by Ms. Duerr, seconded by Mr. Franko, with all in favor, the Board of Supervisors for the Greenway Improvement District approved Resolution 2023-03, Election of Officers, with Chad Tinetti as Chair, Karen Duerr as Vice Chair, Jennifer Walden as Secretary, Lynne Mullins, Matthew Franko, Amanda Kost, and Antoinette Munroe as Assistant Secretaries, Amanda Lane as Treasurer, and Jennifer Glasgow as Assistant Treasurer.

SIXTH ORDER OF BUSINESS**Ratification of Requisition Nos. 732 –
733 Paid in November 2022 in an
amount totaling \$190.75**

Ms. Walden noted that these Requisitions have been approved and need to be ratified by the Board.

On motion by Ms. Duerr, seconded by Ms. Kost, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Requisition Nos. 732 – 733 Paid in November 2022 in an amount totaling \$190.75.

SEVENTH ORDER OF BUSINESS**Ratification of Operation and
Maintenance Expenditures Paid in
November 2022 in an amount totaling
\$12,375.58**

Ms. Walden noted that these expenditures have been approved and need to be ratified by the Board.

On motion by Ms. Duerr, seconded by Mr. Franko, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Operation and Maintenance Expenditures Paid in November 2022 in an amount totaling \$12,375.58.

EIGHTH ORDER OF BUSINESS**Recommendation of Work
Authorizations/Proposed Services**

There were no Work Authorizations.

NINTH ORDER OF BUSINESS**Review of District's Financial Position
and Budget to Actual YTD**

The Board reviewed the District's Financial Statements through November 2022. Ms. Walden noted that the District has spent \$50,000.00 versus a budget of \$631,000.00 which is roughly 8% of the total budget.

TENTH ORDER OF BUSINESS

Staff Reports

District Counsel –

Mr. Dugan noted that there was nothing for today, but that District Counsel will be monitoring legislation that may impact District operations as legislative committee meetings are set to begin in January.

District Manager –

Ms. Walden noted the next meeting is scheduled for January 17th, 2023. She also stated that the District received a proposal from Berman to pressure wash monuments and bridge walls. She noted that District staff will go back to Berman because there was confusion about what was District property, but that the original proposal was for \$990.00. District staff suggested giving the Chair authority to approve the proposal with a not-to-exceed amount of \$2,000.00. Ms. Kost asked if the District typically receives a quote from any other companies. Ms. Walden noted that this work has typically been done by Berman in the past. Mr. McDermott added that the washing is done once a year. Discussion ensued regarding the locations of the monuments needing pressure washing, the budget for these items and the process of seeking proposals. The Board asked District staff to move forward with seeking proposals for pressure washing.

District Engineer –

No report.

Construction Supervisor –

No report.

Landscape Supervisor –

No report.

Irrigation Supervisor –

No report.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor requests.

TWELFTH ORDER OF BUSINESS

Adjournment

On motion by Ms. Duerr, seconded by Ms. Kost, with all in favor the December 13, 2022, Meeting of the Board of Supervisors for the Greenway Improvement District was adjourned.


Secretary / Assistant Secretary


Chairperson / Vice Chairperson