

GREENEWAY IMPROVEMENT DISTRICT BOARD OF SUPERVISORS' MEETING MINUTES

FIRST ORDER OF BUSINESS

Roll Call to Confirm a Quorum

The Board of Supervisors' Meeting for the Greenway Improvement District was called to order on Tuesday, April 19, 2022, at 2:30 p.m. at Courtyard Orlando Lake Nona, 6955 Lake Nona Blvd, Orlando, FL 32827.

Present:

Chad Tinetti	Chairperson
Amanda Kost	Assistant Secretary
Karen Duerr	Vice Chairperson
Matthew Franko	Assistant Secretary

Also attending:

Jennifer Walden	PFM	
Lynne Mullins	PFM	
Tucker Mackie	Kutak Rock	(via phone)
Jeff Newton	Donald W. McIntosh Associates	
Larry Kaufmann	Construction Supervisor & Construction Committee Member	
	(joined at 2:39 p.m.)	
Scott Thacker	District Landscape Supervisor	

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Walden asked for any public comments. She noted there were no public comments.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the February 15, 2022, Board of Supervisors' Meeting

The Board reviewed the minutes of the February 15, 2022, Board of Supervisors' Meeting.

On Motion by Mr. Tinetti, second by Ms. Duerr, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Minutes of the February 15, 2022, Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Review of Fiscal Year 2023 Operations & Maintenance Budget

Ms. Walden explained that this was brought before the Board to see if there is any input prior to finalizing the proposed budget which will be on the agenda for next month. She did note that the assessment line item is showing an increase because more parcels have been platted, but the assessment amount per product type is not changing. Mr. Tinetti asked about the three line items that have been added since last

year. Ms. Walden explained that those were items that were previously being classified under the contingency or miscellaneous line items. Since they are now going to be reoccurring items, they should now get their own line items to account for them in the budget. Discussion ensued regarding several line items. No action is required.

FIFTH ORDER OF BUSINESS

**Ratification of Requisition No. 714
paid in February 2022 in an amount
totaling \$46.00**

The Board reviewed Requisition No. 714 paid in February 2022 in an amount totaling \$46.00. Ms. Walden noted these have been approved and need to be ratified by the Board.

On Motion by Ms. Duerr, second by Ms. Kost, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Requisition No. 714 paid in February 2022 in an amount totaling \$46.00.

SIXTH ORDER OF BUSINESS

**Ratification of Requisition Nos. 715 –
718 paid in March 2022 in an amount
totaling \$566.25**

The Board reviewed Requisition Nos. 715 – 718 paid in March 2022 in an amount totaling \$566.25. Ms. Walden noted these have been approved and need to be ratified by the Board.

On Motion by Ms. Kost, second by Mr. Tinetti, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Requisition Nos. 715 – 718 paid in March 2022 in an amount totaling \$566.25.

SEVENTH ORDER OF BUSINESS

**Ratification of Operation and
Maintenance Expenditures Paid in
February 2022 in an amount totaling
\$52,636.20**

The Board reviewed Operation and Maintenance Expenditures paid in February 2022 in an amount totaling \$52,636.20. Ms. Walden noted these have been approved and need to be ratified by the Board.

On Motion by Ms. Duerr, second by Mr. Franko, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Operation and Maintenance Expenditures Paid in February 2022 in an amount totaling \$52,636.20.

EIGHTH ORDER OF BUSINESS

**Ratification of Operation and
Maintenance Expenditures Paid in
March 2022 in an amount totaling
\$69,958.25**

The Board reviewed Operation and Maintenance Expenditures paid in March 2022 in an amount totaling \$69,958.25. Ms. Walden noted these have been approved and need to be ratified by the Board.

On Motion by Ms. Duerr, second by Mr. Franko, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Operation and Maintenance Expenditures Paid in March 2022 in an amount totaling \$69,958.25.

NINTH ORDER OF BUSINESS

**Recommendation of Work
Authorizations/Proposed Services**

Mr. Kaufmann joined the meeting in progress at 2:38 p.m. He stated there were no Work Authorizations.

TENTH ORDER OF BUSINESS

**Review of District's Financial Position
and Budget to Actual YTD**

Ms. Walden noted the District's Financial Statements are updated through March 31, 2022, with total expenses of \$304,000.00 vs. a budget of \$613,000.00. No action is required by the Board.

ELEVENTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Manager – Ms. Walden noted the next meeting is scheduled for Tuesday, May 17, 2022, where the preliminary budget will be approved.

District Engineer – No Report

Construction Supervisor – No Report

District Landscape Supervisor – No Report

TWELFTH ORDER OF BUSINESS

Supervisor Requests & Adjournment

There were no Supervisor requests, so Ms. Walden requested a motion to adjourn.

On Motion by Ms. Kost, second by Ms. Duerr, with all in favor, the April 19, 2022, Meeting of the Board of Supervisors for the Greenway Improvement District was adjourned.


Secretary / Assistant Secretary


Chairperson / Vice Chairperson