

# **GREENWAY IMPROVEMENT DISTRICT BOARD OF SUPERVISORS' MEETING MINUTES**

## **FIRST ORDER OF BUSINESS**

### **Roll Call to Confirm a Quorum**

The Board of Supervisors' Meeting for the Greenway Improvement District was called to order on Tuesday, January 18, 2022, at 2:30 p.m. at Courtyard Orlando Lake Nona, 6955 Lake Nona Blvd, Orlando, FL 32827.

#### **Present:**

Chad Tinetti	Chairperson
Amanda Kost	Assistant Secretary
Antoinette Munroe	Assistant Secretary

#### **Also attending:**

Jennifer Walden	PFM	(via phone)
Lynne Mullins	PFM	
Tucker Mackie	Kutak Rock	
Jeff Newton	Donald W. McIntosh Associates	
Larry Kaufmann	Construction Supervisor & Construction Committee Member	
		(via phone at 2:31 p.m.)
Scott Thacker	District Landscape Supervisor	(via phone)
Matt McDermott	Construction Committee Member	(via phone at 2:33 p.m.)

## **SECOND ORDER OF BUSINESS**

### **Public Comment Period**

Ms. Mullins asked for any public comments. There were no public comments at this time.

## **THIRD ORDER OF BUSINESS**

### **Consideration of the Minutes of the November 16, 2021, Board of Supervisors' Meeting**

The Board reviewed the minutes of the November 16, 2021, Board of Supervisors' Meeting.

On Motion by Mr. Tinetti, second by Ms. Munroe, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Minutes of the November 16, 2021, Board of Supervisors' Meeting.

## **FOURTH ORDER OF BUSINESS**

### **Consideration of Second Amended and Restated Interlocal Agreement Among the Boggy Creek Improvement District, the Myrtle Creek Improvement District, the Midtown Improvement District and the Greenway Improvement District**

## **Regarding Certain Maintenance of the Interchange**

Ms. Mackie explained the Board has an existing Interchange Maintenance Agreement with the Boggy Creek ID and the Myrtle Creek ID regarding the cost share of the maintenance of the Interchange. With the creation of the Midtown ID, a portion of the acreage formerly within the Greenway ID is now located with the Midtown ID.. The previous assessment to the Greenway ID was 36% and has now been allocated proportionately between the Greenway ID and the Midtown ID based on the acreage within each district. The Greenway ID cost is now reduced to 24% on an annual basis. She noted that the Agreement is listed as Amended and Restated is because the Midtown ID is now included.

Mr. Tinetti asked if density was ever considered as a factor. Ms. Mackie responded that if the density calculation would have been used, it would have been difficult to determine, so acreage was used as that does not vary over time.

Mr. McDermott joined the meeting via phone at 2:33 p.m.

On Motion by Ms. Munroe, second by Mr. Tinetti, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Second Amended and Restated Interlocal Agreement Among the Boggy Creek Improvement District, the Myrtle Creek Improvement District, the Midtown Improvement District and the Greenway Improvement District Regarding Certain Maintenance of the Interchange.

### **FIFTH ORDER OF BUSINESS**

#### **Ratification of Non-Ad Valorem Assessment Administration Agreement with Orange County Property Appraiser**

Ms. Mullins explained this is an annual Agreement that is in place with the Property Appraiser for the tax roll. This has already been executed by the Chairman and needs to be ratified by the Board.

On Motion by Ms. Kost, second by Ms. Munroe, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified the Non-Ad Valorem Assessment Administration Agreement with Orange County Property Appraiser.

### **SIXTH ORDER OF BUSINESS**

#### **Ratification of Requisition Nos. 708 – 710 paid in November 2021 in an amount totaling \$1,059.75**

The Board reviewed Requisition Nos. 708 – 710 paid in November 2021 in an amount totaling \$1,059.75. Ms. Mullins noted these have been previously approved and need to be ratified by the Board.

On Motion by Ms. Kost, second by Ms. Munroe, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Requisition Nos. 708 – 710 paid in November 2021 in an amount totaling \$1,059.75.

### **SEVENTH ORDER OF BUSINESS**

#### **Ratification of Operation and Maintenance Expenditures Paid in**

**November 2021 in an amount totaling  
\$24,410.82**

The Board reviewed Operation and Maintenance Expenditures paid in November 2021 in an amount totaling \$24,410.82. Ms. Mullins noted these have been approved and need to be ratified by the Board.

On Motion by Mr. Tinetti, second by Ms. Kost, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Operation and Maintenance Expenditures Paid in November 2021 in an amount totaling \$24,410.82.

#### **EIGHTH ORDER OF BUSINESS**

**Ratification of Operation and  
Maintenance Expenditures Paid in  
December 2021 in an amount totaling  
\$95,368.68**

The Board reviewed Operation and Maintenance Expenditures paid in December 2021 in an amount totaling \$95,368.68. Ms. Mullins noted these have been approved and need to be ratified by the Board.

On Motion by Ms. Kost, second by Ms. Munroe, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Operation and Maintenance Expenditures Paid in December 2021 in an amount totaling \$95,368.68.

#### **NINTH ORDER OF BUSINESS**

**Recommendation of Work  
Authorizations/Proposed Services**

Mr. Kaufmann stated there were no Work Authorizations.

#### **TENTH ORDER OF BUSINESS**

**Review of District's Financial Position  
and Budget to Actual YTD**

Ms. Mullins noted the District's Financial Statements are updated through December 31, 2021, with total expenses of \$154,000.00 vs. a budget of \$613,000.00. No action is required by the Board.

#### **ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

District Counsel – No Report

District Manager – Ms. Mullins noted the next meeting is scheduled for Tuesday, February 15, 2022.

District Engineer – No Report

Construction Supervisor – No Report

District Landscape Supervisor – No Report

#### **TWELFTH ORDER OF BUSINESS**

**Supervisor Requests & Adjournment**

There were no Supervisor requests, so Ms. Mullins requested a motion to adjourn.

On Motion by Ms. Kost, second by Mr. Tinetti, with all in favor, the January 18, 2022, Meeting of the Board of Supervisors for the Greenway Improvement District was adjourned.

  
Secretary / Assistant Secretary

  
Chairperson / Vice Chairperson