

# Greeneway Improvement District

12051 Corporate Boulevard Orlando, FL 32817; 407-723-5900

[www.greenewayid.org](http://www.greenewayid.org)

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The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Greeneway Improvement District which will be held Tuesday, July 21, 2020 at 3:00 p.m. using telephonic conferencing due to the COVID-19 Executive Orders 20-52, 20-69 & 20-123. The proposed agenda for this Board Meeting is found below.

Please use the following information to join the telephonic conferencing:

Phone: 1-844-621-3956 Participant Code: 796 580 192#

## BOARD OF SUPERVISORS' MEETING AGENDA

### Organizational Matters

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Discussion regarding Executive Orders 20-52, 20-69 & 20-123**
- 2. **Consideration of the Minutes of the June 16, 2020 Auditor Selection Committee Meeting**
- 3. **Consideration of the Minutes of the June 16, 2020 Board of Supervisors' Meeting**

### Business Matters

- **Consideration of Extending Existing Nemours Parkway Landscape and Irrigation Maintenance Services Agreement with Cepra (Section 1)**
- **Consideration of Extending Existing Tavistock Lakes Boulevard Landscape and Irrigation Maintenance Services Agreement with Cepra (Section 2)**
- **Consideration of Extending Existing Laureate Boulevard Landscape and Irrigation Maintenance Services Agreement with Down to Earth (Section 3)**
- 4. **Ratification of Requisition Nos. 2018-78 – 2018-83 Approved in June 2020 in an amount totaling \$154,143.60**
- 5. **Ratification of Operation and Maintenance Expenditures Paid in June 2020 in an amount totaling \$70,052.56**
- 6. **Recommendation of Work Authorizations/Proposed Services (*if applicable*)**
- 7. **Review of District's Financial Position and Budget to Actual YTD**

### Other Business

- A. Staff Reports
  - 1. District Counsel
  - 2. District Manager
  - 3. District Engineer
  - 4. Construction Supervisor
- B. Supervisor Requests

### Adjournment



# **GREENEWAY IMPROVEMENT DISTRICT**

**Executive Orders  
20-52, 20-69 & 20-123**

# STATE OF FLORIDA

## OFFICE OF THE GOVERNOR

### EXECUTIVE ORDER NUMBER 20-52

(Emergency Management - COVID-19 Public Health Emergency)

**WHEREAS**, Novel Coronavirus Disease 2019 (COVID-19) is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

**WHEREAS**, in late 2019, a new and significant outbreak of COVID-19 emerged in China; and

**WHEREAS**, the World Health Organization previously declared COVID-19 a Public Health Emergency of International Concern; and

**WHEREAS**, in response to the recent COVID-19 outbreak in China, Iran, Italy, Japan and South Korea, the Centers for Disease Control and Prevention (“CDC”) has deemed it necessary to prohibit or restrict non-essential travel to or from those countries; and

**WHEREAS**, on March 1, 2020, I issued Executive Order number 20-51 directing the Florida Department of Health to issue a Public Health Emergency; and

**WHEREAS**, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

**WHEREAS**, on March 7, 2020, I directed the Director of the Division of Emergency Management to activate the State Emergency Operations Center to Level 2 to provide coordination and response to the COVID-19 emergency; and

**WHEREAS**, as of March 9, 2020, eight counties in Florida have positive cases for COVID-19, and COVID-19 poses a risk to the entire state of Florida; and

**WHEREAS**, the CDC currently recommends community preparedness and everyday prevention measures be taken by all individuals and families in the United States, including voluntary home isolation when individuals are sick with respiratory symptoms, covering coughs and sneezes with a tissue and disposal of the tissue immediately thereafter, washing hands often with soap and water for at least 20 seconds, using of alcohol-based hand sanitizers with 60%-95% alcohol if soap and water are not readily available and routinely cleaning frequently touched surfaces and objects to increase community resilience and readiness for responding to an outbreak; and

**WHEREAS**, the CDC currently recommends mitigation measures for communities experiencing an outbreak including staying at home when sick, keeping away from others who are sick, limiting face-to-face contact with others as much as possible, consulting with your healthcare provider if individuals or members of a household are at high risk for COVID-19 complications, wearing a facemask if advised to do so by a healthcare provider or by a public health official, staying home when a household member is sick with respiratory disease symptoms if instructed to do so by public health officials or a health care provider; and

**WHEREAS**, as Governor, I am responsible for meeting the dangers presented to this state and its people by this emergency.

**NOW, THEREFORE, I, RON DESANTIS**, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1. Because of the foregoing conditions, I declare a state of emergency exists in the State of Florida.

Section 2. I designate the Director of the Division of Emergency Management (“Director”) as the State Coordinating Officer for the duration of this emergency and direct him to execute the State’s Comprehensive Emergency Management Plan and other response, recovery, and mitigation plans necessary to cope with the emergency. Additionally, I designate the State Health Officer and Surgeon General as a Deputy State Coordinating Officer and State Incident Commander.

Pursuant to section 252.36(1)(a), Florida Statutes, I delegate to the State Coordinating Officer the authority to exercise those powers delineated in sections 252.36(5)-(10), Florida Statutes, which he shall exercise as needed to meet this emergency, subject to the limitations of section 252.33, Florida Statutes. In exercising the powers delegated by this Order, the State Coordinating Officer shall confer with the Governor to the fullest extent practicable. The State Coordinating Officer shall also have the authority to:

A. Seek direct assistance and enter into agreements with any and all agencies of the United States Government as may be needed to meet the emergency.

B. Designate additional Deputy State Coordinating Officers, as necessary.

C. Suspend the effect of any statute, rule, or order that would in any way prevent, hinder, or delay any mitigation, response, or recovery action necessary to cope with this emergency.

D. Enter orders as may be needed to implement any of the foregoing powers; however, the requirements of sections 252.46 and 120.54(4), Florida Statutes, do not apply to any such orders issued by the State Coordinating Officer; however, no such order shall remain in effect beyond the expiration of this Executive Order, to include any extension.

Section 3. I order the Adjutant General to activate the Florida National Guard, as needed, to deal with this emergency.

Section 4. I find that the special duties and responsibilities resting upon some State, regional, and local agencies and other governmental bodies in responding to the emergency may require them to suspend the application of the statutes, rules, ordinances, and orders they administer. Therefore, I issue the following authorizations:

A. Pursuant to section 252.36(1)(a), Florida Statutes, the Executive Office of the Governor may suspend all statutes and rules affecting budgeting to the extent necessary to provide budget authority for state agencies to cope with this emergency. The requirements of sections 252.46 and 120.54(4), Florida Statutes, do not apply to any such suspension issued by the Executive Office of the Governor; however, no such suspension shall remain in effect beyond the expiration of this Executive Order, to include any extension.

B. Each State agency may suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business or the orders or rules of that agency, if strict compliance with the provisions of any such statute, order, or rule would in any way prevent, hinder, or delay necessary action in coping with the emergency. This includes, but is not limited to, the authority to suspend any and all statutes, rules, ordinances, or orders which affect leasing, printing, purchasing, travel, and the condition of employment and the compensation of employees. For the purposes of this Executive Order, “necessary action in coping with the emergency” means any emergency mitigation, response, or recovery action: (1) prescribed in the State Comprehensive Emergency Management Plan (“CEMP”); or (2) ordered by the State Coordinating Officer. The requirements of sections 252.46 and 120.54, Florida Statutes, shall not apply to any such suspension issued by a State agency; however, no such suspension shall remain in effect beyond the expiration of this Executive Order, to include any extensions.

C. In accordance with section 465.0275, Florida Statutes, pharmacists may dispense up to a 30-day emergency prescription refill of maintenance medication to persons who reside in an area or county covered under this Executive Order and to emergency personnel who have been activated by their state and local agency but who do not reside in an area or county covered by this Executive Order.

D. In accordance with section 252.38, Florida Statutes, each political subdivision within the State of Florida may waive the procedures and formalities otherwise required of the political subdivision by law pertaining to:

- 1) Performance of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community;
- 2) Entering into contracts; however, political subdivisions are cautioned against entering into time and materials contracts without ceiling as defined by 2 CFR 200.318(j) or cost plus percentage contracts as defined by 2 CFR 200.323(d);
- 3) Incurring obligations;
- 4) Employment of permanent and temporary workers;
- 5) Utilization of volunteer workers;
- 6) Rental of equipment;
- 7) Acquisition and distribution, with or without compensation, of supplies, materials, and facilities; and,
- 8) Appropriation and expenditure of public funds.

E. All State agencies responsible for the use of State buildings and facilities may close such buildings and facilities in those portions of the State affected by this emergency, to the extent necessary to meet this emergency. I direct each State agency to report the closure of any State

building or facility to the Secretary of the Department of Management Services. Under the authority contained in section 252.36, Florida Statutes, I direct each County to report the closure of any building or facility operated or maintained by the County or any political subdivision therein to the Secretary of the Department of Management Services. Furthermore, I direct the Secretary of the Department of Management Services to:

- 1) Maintain an accurate and up-to-date list of all such closures; and,
- 2) Provide that list daily to the State Coordinating Officer.

Section 5. I find that the demands placed upon the funds appropriated to the agencies of the State of Florida and to local agencies are unreasonably great and the funds currently available may be inadequate to pay the costs of coping with this emergency. In accordance with section 252.37(2), Florida Statutes, I direct that sufficient funds be made available, as needed, by transferring and expending moneys appropriated for other purposes, moneys from unappropriated surplus funds, or from the Budget Stabilization Fund.

Section 6. All State agencies entering emergency final orders or other final actions in response to this emergency shall advise the State Coordinating Officer contemporaneously or as soon as practicable.

Section 7. Medical professionals and workers, social workers, and counselors with good and valid professional licenses issued by states other than the State of Florida may render such services in Florida during this emergency for persons affected by this emergency with the condition that such services be rendered to such persons free of charge, and with the further condition that such services be rendered under the auspices of the American Red Cross or the Florida Department of Health.

Section 8. All activities taken by the Director of the Division of Emergency Management and the State Health Officer and Surgeon General with respect to this emergency before the issuance of this Executive Order are ratified. This Executive Order shall expire sixty days from this date unless extended.



ATTEST:

*Laurel M. Lee*  
SECRETARY OF STATE

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 9th day of March, 2020.

*[Signature]*  
RON DESANTIS, GOVERNOR

FILED  
2020 MAR -9 PM 5:52  
TALLAHASSEE, FLORIDA

# STATE OF FLORIDA

## OFFICE OF THE GOVERNOR EXECUTIVE ORDER NUMBER 20-69

(Emergency Management – COVID-19 – Local Government Public Meetings)

**WHEREAS**, on March 1, 2020, I issued Executive Order 20-51 directing the Florida Department of Health to issue a Public Health Emergency as a result of COVID-19; and

**WHEREAS**, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

**WHEREAS**, on March 9, 2020, I issued Executive Order 20-52 declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

**WHEREAS**, on March 16, 2020, President Donald J. Trump and the Centers for Disease Control and Prevention (“CDC”) issued the “15 Days to Slow the Spread” guidance advising individuals to adopt far-reaching social distancing measures, such as working from home and avoiding gatherings of more than 10 people; and

**WHEREAS**, on March 17, 2020, I wrote a letter to Attorney General Ashley Moody seeking an advisory opinion regarding concerns raised by local government bodies about their ability to hold meetings through teleconferencing and other technological means in order to protect the public and follow the CDC guidance regarding social distancing; and

**WHEREAS**, on March 19, 2020, Attorney General Ashley Moody delivered an opinion to me indicating that certain provisions of Florida law require a physical quorum be present for local government bodies to conduct official business, and that local government bodies may only conduct meetings by teleconferencing or other technological means if either a statute permits a quorum to be present by means other than in person, or that the in person requirement for constituting a quorum is lawfully suspended during the state of emergency; and

WHEREAS, it is necessary and appropriate to take action to ensure that COVID-19 remains controlled, and that residents and visitors in Florida remain safe and secure;

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1. I hereby suspend any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place.

Section 2. Local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2., Florida Statutes.

Section 3. This Executive Order does not waive any other requirement under the Florida Constitution and "Florida's Government in the Sunshine Laws," including Chapter 286, Florida Statutes.

Section 4. This Executive Order shall expire at the expiration of Executive Order 20-52, including any extension.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 20th day of March, 2020

  
RON DESANTIS, GOVERNOR

ATTEST:

  
SECRETARY OF STATE

FILED  
2020 MAR 20 AM 9:38  
TALLAHASSEE, FLORIDA

# STATE OF FLORIDA

## OFFICE OF THE GOVERNOR

### EXECUTIVE ORDER NUMBER 20-123

(Full Phase 1: Safe. Smart. Step-by-Step. Plan for Florida's Recovery)

**WHEREAS**, on March 9, 2020, I issued Executive Order 20-52 declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

**WHEREAS**, on April 29, 2020, I issued Executive Order 20-112 initiating Phase 1 of the Safe. Smart. Step-by-Step. Plan for Florida's Recovery; and

**WHEREAS**, Executive Order 20-112 did not exhaust the recommendations of the proposed Phase 1 included in the White House's Guidelines for Re-Opening America Again.

**NOW, THEREFORE, I, RON DESANTIS**, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution and Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order:

Executive Order 20-112, as modified by Executive Order 20-120, is extended as further modified by this order below, bringing all Florida counties into Full Phase 1.

Section 1. Restaurants, Retail, Museums and Gyms

- A. Restaurants and food establishments licensed under Chapters 500 or 509, Florida Statutes, may serve patrons at indoor seating so long as they limit indoor occupancy up to fifty (50) percent of their seating capacity, excluding employees. The requirement for a minimum of 6 feet between parties is superseded to the extent appropriate partitioning is in place. Bar counters are to remain closed to seating, and

outdoor seating remains available with social distancing. The Department of Business and Professional Regulation (DBPR) will post and update appropriate safety measures on its website.

- B. In-store retail sales establishments may operate up to fifty (50) percent of their building occupancy and abide by the safety guidelines issued by the CDC and OSHA.
- C. Museums and libraries may operate up to fifty (50) percent of their building occupancy, provided, however, that local public museums and local public libraries may operate only if permitted by local government.
- D. Gyms and fitness centers may operate up to fifty (50) percent of their building occupancy so long as they adopt safety measures including appropriate social distancing for classes and sufficient cleaning supplies to ensure, at a minimum, patrons' individual self-cleaning of surfaces and machines using sanitation wipes following each use. DBPR will post and update best practices on its website.

#### Section 2. Professional Sports Venues

Professional sports may operate in the State of Florida and venues may host training, competitions, events and games. This provision shall preempt any local rule prohibiting a professional sports team conducting, or the operations of the venue from hosting, those sports activities at facilities in the State.

#### Section 3. Amusement Parks

Amusement parks may submit a re-opening plan to the State of Florida that includes a proposed date for resumption of operations and proposed guidelines to ensure guest and staff safety. Requests to re-open must include an endorsement letter from the County Mayor or in absence of a county mayor from the City Mayor and County Administrator. This request shall

identify a future date certain for re-opening and verify that the official has approved a re-open plan to ensure patron and staff safety.

Section 4. Vacation Rentals

Counties may seek approval to operate vacation rentals with a written request from the County Administrator and the county's safety plan for vacation rental operations submitted to the DBPR Secretary. DBPR will post and update guidance on its website.

Section 5. Local Government Public Meetings Order Extended

The Executive Order 20-69 is extended for the duration of this order.

Section 6. Enforcement

This order shall be enforced under section 252.47, Florida Statutes. Violation of this order is a second-degree misdemeanor pursuant to section 252.50, Florida Statutes, and is punishable by imprisonment not to exceed 60 days, a fine not to exceed \$500, or both.

Section 7. Effective Date

This order is effective at 12:01 a.m. on Monday, May 18, 2020.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 14th day of May, 2020.

A large, stylized handwritten signature in black ink, which appears to be "Ron DeSantis".  
\_\_\_\_\_  
RON DESANTIS, GOVERNOR

ATTEST:

A handwritten signature in black ink, which appears to be "Laurel M. Lee".  
\_\_\_\_\_  
SECRETARY OF STATE

FILED  
2020 MAY 15 AM 10:56  
TALLAHASSEE, FLORIDA  
SECRETARY OF STATE

**GREENEWAY IMPROVEMENT DISTRICT**  
**NOTICE OF PUBLIC MEETING HELD DURING PUBLIC HEALTH EMERGENCY DUE TO COVID-19**

Notice is hereby given that the Board of Supervisors ("**Board**") of the Greenway Improvement District ("**District**") will hold a regular meeting of the Board of Supervisors on **July 21, 2020, at 3:00 p.m.**, to be conducted by means of communications media technology, pursuant to Executive Orders 20-52, 20-69, and 20-123 issued by Governor DeSantis, as such orders may be extended, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*. At the meeting, the Board may consider any business that may properly come before it

*While it is necessary to hold the above referenced meeting of the District's Board of Supervisors utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meeting can do so telephonically at 1-844-621-3956; Access Code: 796 580 192. Additionally, participants are encouraged to submit questions and comments to the District Manager in advance at (407) 723-5935 to facilitate the Board's consideration of such questions and comments during the meeting.*

A copy of the agenda may be obtained at the offices of the District Manager, c/o PFM Group Consulting, LLC, 12051 Corporate Boulevard, Orlando, Florida 32817, Phone: (407) 723-5935 ("**District Manager's Office**") during normal business hours or from the District's website at <https://www.greenewayid.org/>.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The meeting may be continued to a date, time, and place to be specified on the record at such meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at the meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Jennifer Walden  
District Manager

# **GREENEWAY IMPROVEMENT DISTRICT**

**Minutes of the June 16, 2020  
Auditor Selection Committee Meeting**

# **GREENWAY IMPROVEMENT DISTRICT**

## **AUDITOR SELECTION COMMITTEE MEETING MINUTES**

### **FIRST ORDER OF BUSINESS**

The Auditor Selection Committee Meeting for the Greenway Improvement District was called to order on Tuesday, June 16, 2020, at 3:01 p.m. via telephonic conferencing due to the COVID-19 Executive Orders 20-52, 20-69 & 20-112

Present via speakerphone:

Richard Levey	Committee Member
Alex Figuero	Committee Member
Amanda Kost	Committee Member

Also, attending via phone:

Jennifer Walden	PFM
Lynne Mullins	PFM
Tucker Mackie	Hopping Green & Sams
Jeff Newton	Donald W. McIntosh Associates, Inc.
Larry Kaufmann	Construction Supervisor & Construction Committee Member
Scott Thacker	District Landscape Supervisor& Construction Committee Member

### **SECOND ORDER OF BUSINESS**

#### **Public Comment Period**

Dr. Levey called for any public comments on any agenda items. There were no comments provided.

### **THIRD ORDER OF BUSINESS**

#### **Review of Auditing Services Proposals**

- a) **Berger, Toombs, Elam, Gaines & Frank**
- b) **Carr, Riggs & Ingram**
- c) **Grau & Associates**

Ms. Walden noted the District received proposals from Berger, Toombs, Elam, Gaines & Frank, Carr, Riggs & Ingram, and Grau & Associates. She explained the District Management firm has worked with all of the proposers with various Districts and Berger Toombs is the current Auditor for this District.

### **FORTH ORDER OF BUSINESS**

#### **Ranking of Auditing Services Proposals**

Ms. Walden noted for all evaluation criteria other than price that each of the Auditors scored 20 points. Berger, Toombs, Elam, Gaines & Frank came in at \$22,455.00, Carr, Riggs & Ingram came in at \$51,100.00, and Grau & Associates came in at \$26,000.00 and this is for five years of services.

The recommended rankings are as follows;

1. Berger, Toombs, Elam, Gaines & Frank
2. Grau & Associates
3. Carr, Riggs & Ingram

On Motion by Ms. Kost, second by Mr. Figuero, with all in favor, the Auditor Selection Committee for the Greenway Improvement District accepted the recommended rankings, ranking Berger, Toombs, Elam, Gaines & Frank as the No.1 bidder, Grau & Associates as the No. 2 bidder and Carr, Riggs & Ingram as the No. 3 bidder.

## **FIFTH ORDER OF BUSINESS**

## **Adjournment**

There was no further business to discuss. Ms. Walden requested a motion to adjourn.

On Motion by Ms. Kost, second by Mr. Figuero, with all in favor, the June 16, 2020, Meeting of the Auditor Selection Committee for the Greenway Improvement District was adjourned.

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Secretary/Assistant Secretary

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Chair/Vice Chair

# **GREENEWAY IMPROVEMENT DISTRICT**

**Minutes of the June 16, 2020  
Board of Supervisors' Meeting**

# **GREENWAY IMPROVEMENT DISTRICT BOARD OF SUPERVISORS' MEETING MINUTES**

## **FIRST ORDER OF BUSINESS**

The Board of Supervisors' Meeting for the Greenway Improvement District was called to order on Tuesday, June 16, 2020, at 3:03 p.m. via telephonic conferencing due to the COVID-19 Executive Orders 20-52, 20-69, & 20-112.

Present via phone:

Richard Levey	Chairperson
Amanda Kost	Assistant Secretary
Alex Figuero	Assistant Secretary

Also, attending via phone:

Lynne Mullins	PFM
Jennifer Walden	PFM
Tucker Mackie	Hopping Green & Sams
Jeff Newton	Donald W. McIntosh Associates
Larry Kaufmann	Construction Supervisor & Construction Committee Member
Scott Thacker	District Landscape Supervisor & Construction Committee Member

## **SECOND ORDER OF BUSINESS**

### **Public Comment Period**

Dr. Levey noted for the record there were no members of the public present.

## **THIRD ORDER OF BUSINESS**

### **Discussion Regarding Executive Orders 20-52, 20-69 & 20-112**

Ms. Walden explained the Governor issued Executive Orders 20-52, 20-69 & 20-112. These are included in the packet and state the District can hold their meetings via telephonic conferencing due to the COVID-19 situation. Also included is a proof of the ad that was placed for today's meeting, which notes those Executive Orders and the telephonic conferencing information for the public to safely join the meeting.

## **FOURTH ORDER OF BUSINESS**

### **Consideration of the Minutes of the May 19, 2020, Board of Supervisors' Meeting**

Board Members reviewed the minutes from the May 19, 2020, Board of Supervisors' Meeting.

On Motion by Ms. Kost, second by Mr. Figuero, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Minutes of the May 19, 2020, Board of Supervisors' Meeting.

## **FIFTH ORDER OF BUSINESS**

### **Review of Auditor Committee Rankings & Selection of Auditor**

Ms. Walden noted the recommended rankings from the Auditor Selection Committee as follows:

1. Berger, Toombs, Elam, Gaines & Frank received 100 points
2. Grau & Associates received 96.8 points
3. Carr, Riggs & Ingram received 74.5 points

Ms. Walden requested a motion from the Board to accept the recommended rankings by the Auditor Selection Committee.

On Motion by Ms. Kost, second by Mr. Figuero, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Auditor Selection Committee Rankings with Berger, Toombs, Elam, Gaines & Frank ranked as No. 1, Grau & Associates ranked as No. 2 and Carr, Riggs & Ingram ranked as No. 3. .

## **SIXTH ORDER OF BUSINESS**

### **Consideration of Landscape Proposals for Centerline Drive a) Cepra b) Down to Earth**

Mr. Thacker reviewed the Landscape Proposals for Centerline Drive. He recommended the Board approve the proposal with Cepra and add it as an amendment to their existing contract with the District.

Dr. Levey asked Mr. Thacker the basis of his decision. Mr. Thacker stated both are current Contractors for the District and both are performing well but the recommendation is based solely on the cost as Cepra is offering a better price.

Ms. Kost asked if this was within current budget scope. Mr. Thacker said yes because the District anticipated this section of roadway coming online during the Fiscal Year.

On Motion by Ms. Kost, second by Mr. Figuero, with all in favor, the Board of Supervisors for the Greenway Improvement District accepted the proposal with Cepra and will add it as an amendment to their existing contract with the District.

## **SEVENTH ORDER OF BUSINESS**

### **Review and Acceptance of Fiscal Year 2019 Audit Draft**

Ms. Walden explained the Audit was not ready for today's meeting. She requested a motion for the Board to delegate authority to the Chair to accept the Audit outside of the meeting.

On Motion by Ms. Kost, second by Mr. Figuero, with all in favor, the Board of Supervisors for the Greenway Improvement District delegated authority to the Chair to accept the Fiscal Year 2019 Audit.

## **EIGHTH ORDER OF BUSINESS**

### **Consideration of Maintenance Agreement with Berman**

Ms. Mackie noted District Counsel prepared a form agreement with Berman. However, in consultation with the Landowner and the Berman entity, District staff is asking that this item be tabled to be considered when and if potential changes to the Personnel Leasing Agreements are considered by this Board in conjunction with the final approval of the budget.

## **NINTH ORDER OF BUSINESS**

### **Ratification of Requisition Nos. 2018-70 – 2018-77 Approved in May 2020 in an amount totaling \$58,377.60**

Board Members reviewed Requisition Nos. 2018-70 – 2018-77 approved in May 2020 in an amount totaling \$58,377.60. Dr. Levey noted that these have been approved and paid and just need to be ratified by the Board.

On Motion by Ms. Kost, second by Mr. Figuero, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Requisition Nos. 2018-70 - 2018-77 approved in May 2020 in an amount totaling \$58,377.60.

## **TENTH ORDER OF BUSINESS**

### **Ratification of Operation and Maintenance Expenditures Paid in May 2020 in an amount totaling \$88,687.44**

Board Members reviewed the Operation & Maintenance Expenditures paid in May 2020 in an amount totaling \$88,687.44. Dr. Levey noted these have been approved and paid and just need to be ratified by the Board.

On Motion by Ms. Kost, second by Mr. Figuero, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified the Operation & Maintenance Expenditures paid in May 2020 in an amount totaling \$88,687.44.

#### **ELEVENTH ORDER OF BUSINESS**

#### **Recommendation of Work Authorizations/Proposed Services**

Mr. Kaufmann stated that there were no work authorizations for this Board.

#### **TWELFTH ORDER OF BUSINESS**

#### **Review of District's Financial Position and Budget to Actual YTD**

Board Members reviewed the Statement of Financial Position and Budget to Actual through May 31, 2020. Ms. Walden noted that the District has spent a total of \$523,000.00 vs. an overall budget of \$921,000.00. No action is required by the Board.

Dr. Levey asked if there were any line item concerns. Ms. Walden stated there was nothing new to note. The District has gone over budget on some of the line items but some of the other line items are under. The District seems to be on track with the budget.

#### **THIRTEENTH ORDER OF BUSINESS**

#### **Staff Reports**

##### District Counsel –

Ms. Mackie stated the Governor in his issuance of the Executive Order governing Phase 2 changed the date for the expiration of the Sunshine Law waiver to June 30, 2020. Another extension could be issued prior to that date but the District is operating under the assumption that potentially the District will need to find a physical meeting location for the July meeting.

PFM has secured a location at the Marriott next to the Tavistock Offices for purposes of holding the meeting and the public hearing in person if required as the Dockside may not be open at that point.

Ms. Mackie noted the qualifying period for the qualified elector seats was this past week. She reported Seat 1 held by Ms. Duerr, Seat 4 held by Mr. Figuero, and Seat 5 held by Dr. Levey were up for election. Ms. Duerr qualified for Seat 1 as well as an individual named Tara McArdle, Antoinette Munroe is running unopposed for Seat 4, and Matthew Franko

and Joshua Wilson will have a runoff on the ballot in November for Seat 5.

District Manager –

Ms. Walden noted the next Board of Supervisors meeting is scheduled for Tuesday, July 21, 2020. District Management secured the Courtyard Orlando Lake Nona. They are only allowing 10 people or less to be in person at that meeting due to the COVID-19 situation. Dr. Levey suggested Board Members and District Manager attend and the rest attend by phone. Ms. Mackie recommended keeping the Webex virtual attendance open if the capacity is exceeded so members of the public can watch the meeting from their cars.

District Engineer –

Mr. Newton referenced the Construction Contract Status Memo (Minutes Exhibit A). For Nemours Parkway Phase 7, Mr. Newton received a Certificate of Completion from the City of Orlando on May 27, 2020. The construction of the hardscape monuments is still outstanding as they are waiting on some special-order materials to be delivered. He recommended the District issue a Certificate of Final Completion for the civil improvements specifically excluding the monuments to establish the date of completion under the contract and commencement of applicable warranties. It is also recommended the District release held retainage to the Contractor. The remaining contract amount to be paid would only include hardscape monuments and the 12-month maintenance of the landscape and irrigation. Mr. Newton recommended a motion to authorize District Staff to release the retainage being held on the Construction Contract and authorize the Chairman to execute the Certificate of Final Completion for the civil improvements.

On Motion by Ms. Kost, second by Mr. Figuero, with all in favor, the Board of Supervisors for the Greenway Improvement District authorized District Staff to release the retainage being held on the Construction Contract and authorized the Chairman to execute the Certificate of Final Completion for the civil Improvements.

Mr. Newton stated historically the District has issued Certificates of Substantial Completion, but it has not issued a Certificate of Final Completion. Under the contract, it is the final completion date that is the commencement of applicable warranties. He recommended that the District issue Certificates of Final Completion on Nemours Parkway Phase 6, Kellogg Avenue Extension and the Kellogg Avenue Drainage

Improvements so the District can clearly document the date of project completion and the commencement of applicable warranties. It does not require Board approval, but it can be ratified at a future Board Meeting if it happens outside a Board Meeting.

Construction Supervisor – No Report

District Landscape Supervisor- No Report

#### **FOURTEENTH ORDER OF BUSINESS**

#### **Supervisor and Audience Comments & Adjournment**

There was no other business to discuss. Dr. Levey requested a motion to adjourn.

On Motion by Ms. Kost, second by Mr. Figuero, with all in favor, the June 16, 2020, meeting of the Board of Supervisors for the Greenway Improvement District was adjourned.

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**Secretary/Assistant Secretary**

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**Chair/Vice Chair**



**DONALD W. MCINTOSH  
ASSOCIATES, INC.**

## MEMORANDUM

DATE: June 16, 2020

TO: Greenway Improvement District  
Board of Supervisors

FROM: Donald W. McIntosh Associates, Inc.  
District Engineer

RE: Construction Contract Status

Dear Board Members,

Please accept this correspondence as a current summary of our construction contract status. Listed below by project is a brief summary of recent contract activity. A copy of the latest Change Order log is attached.

CIVIL ENGINEERS

**Nemours Parkway Phase 7 – Jr. Davis Construction Company, Inc.**

LAND PLANNERS

**Construction Status:** A Certificate of Completion was issued by the City of Orlando on 05/27/20. A final landscape walk was conducted on 06/04/20. The construction of the hardscape monuments is still outstanding pending delivery of special ordered materials. It is recommended that a Certificate of Final Completion be issued for the civil improvements, specifically excluding the monuments, clearly establishing the date of completion for all civil improvements (05/27/20) and commencement of applicable warranties. It is also recommended that the District release all held retainage related to the civil improvements to the contractor, leaving only the contract amounts related to the construction of the monuments and the maintenance of landscape and irrigation during the 12-month maintenance period remaining to be paid under the contract. The Greenway Improvement District will be invoicing the Boggy Creek Improvement District for improvements within the BCID boundary.

SURVEYORS

**Change Order (C.O.) Status:** None

**Recommended Motion:** Authorize District staff to release retainage being held on the construction contract and authorize the Chairman to execute the Certificate of Final Completion for all civil improvements after signature by contractor and engineer.

**Miscellaneous**

As a general housekeeping matter, it is recommended that the District execute Certificates of Final Completion on previously completed projects that are still under warranty, including Nemours Parkway Phase 6, Kellogg Avenue Extension and Kellogg Avenue Drainage Improvements, to clearly document the date of project completion (02/14/20, 05/22/19 and 02/25/20 respectively) and commencement of applicable warranties.

**Recommended Motion:** Authorize the Chairman to execute the Certificates of Final Completion for Nemours Parkway Phase 6, Kellogg Avenue Extension and Kellogg Avenue Drainage Improvements after signature by contractor and engineer.

2200 Park Ave. North

Winter Park, FL

32789-2355

Fax 407-644-8318

407-644-4068



*Memorandum*

*Re: Greenway Improvement District  
Construction Contract Status*

*June 16, 2020*

*Page 2*

Should there be any questions, please do not hesitate to call.

Thank you.

End of memorandum.

c: Larry Kaufmann  
Scott Thacker  
Chris Wilson  
Dan Young  
Tarek Fahmy

**LAKE NONA SOUTH  
Greenway Improvement District  
Nemours Parkway Phase 7  
Change Order Log  
Jr. Davis**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
						<b>\$6,312,276.78</b>			
<u>1</u>	2/8/2019	Contract adjustment for revision to include scope of work for addendums/plans issued after bid date.		\$ 161,445.97	Approved	\$ 6,473,722.75	2/19/2019	2/19/2019	
<u>2</u>	5/20/2019	Add sanitary and reclaim service laterals intended to serve the Nemours Children's Hospital.		\$ 12,879.00	Approved	\$ 6,486,601.75	5/21/2019	5/21/2019	
<u>3</u>	9/12/2019	Contract Calendar Extension - Add 60 Days	60	\$ -	Approved	\$ 6,486,601.75	9/17/2019	9/17/2019	
<u>4</u>	9/19/2019	Landscaping and Irrigation Revisions		\$ 49,204.52	Approved	\$ 6,535,806.27	10/15/2019	10/15/2019	
<u>5</u>	1/15/2020	Modify Ramps at Nemours Hospital		\$ 17,168.75	Approved	\$ 6,552,975.02	1/21/2020	1/21/2020	
6	4/21/2020	Direct Owner Purchase Reconciliation		\$ (1,262,145.00)	Approved	\$ 5,290,830.02	4/21/2020	4/21/2020	

# **GREENEWAY IMPROVEMENT DISTRICT**

**Requisition Nos. 2018-78 - 2018-83 Approved in  
June 2020 in an amount totaling \$154,143.60**

# GREENEWAY IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817

PHONE: (407) 723-5900 • FAX: (407) 723-5901

## **Requisition Recap For Board Approval**

Attached please find the listing of requisitions approved to be paid from bond funds from June 1, 2020 through June 30, 2020. This does not include requisitions previously approved by the Board.

<b>REQUISITION NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>
S2018-078	Greeneway Improvement District	\$500.00
S2018-079	Devo Seereeram	\$2,500.00
S2018-080	Jr. Davis Construction	\$8,711.99
S2018-081	Donald W. McIntosh Associates	\$24,213.02
S2018-082	Kittelson & Associates	\$3,014.00
S2018-083	Lake Nona Land Company	\$115,204.59
		<b>\$154,143.60</b>

## EXHIBIT A

### GREENEWAY IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	June 5, 2020	REQUISITION NO:	078
PAYEE:	Greenway Improvement District	AMOUNT DUE:	\$500.00
ADDRESS:	c/o PFM Group Consulting 12051 Corporate Boulevard Orlando, FL 32817	FUND:	Acquisition/Construction
ITEM:	Reimbursement to District for Centerline Drive Dewatering Permit 200525-1 That Was Submitted by PSI Paid from O&M Funds to South Florida Water Management District		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.


The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

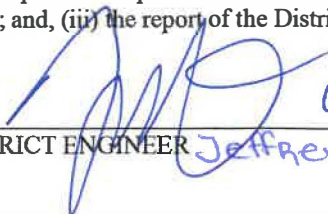
Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

GREENEWAY IMPROVEMENT DISTRICT

BY:   
CHAIRMAN or VICE CHAIRMAN

### DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY:  6/8/20  
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

## EXHIBIT A

### GREENEWAY IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	June 12, 2020	REQUISITION NO:	079
PAYEE:	Devo Seereeram, Ph.D., P.E., LLC	AMOUNT DUE:	\$2,500.00
ADDRESS:	5500 Alhambra Drive Orlando, FL 32808-7004	FUND:	Acquisition/Construction
ITEM:	<ul style="list-style-type: none"><li>• Invoice JUN20G-02 for Roadway Underdrain Assessment on Centerline Drive Phase 2 Through 06/08/2020 – <b>\$700.00</b></li><li>• Invoice JUN20G-03 for Geotechnical Sheet for Construction Plan Set on Centerline Drive Phase 2 Through 06/08/2020 – <b>\$1,800.00</b></li></ul>		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.


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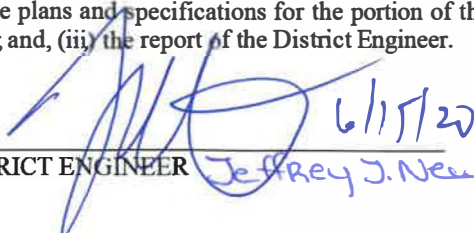
Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

GREENEWAY IMPROVEMENT DISTRICT

BY:   
CHAIRMAN or VICE CHAIRMAN

### DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY:  6/15/20  
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

## EXHIBIT A

### GREENEWAY IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	June 12, 2020	REQUISITION NO:	080
PAYEE:	Jr. Davis Construction Co., Inc.	AMOUNT DUE:	\$8,711.99
ADDRESS:	210 Hangar Road Kissimmee, FL 34741	FUND:	Acquisition/Construction
ITEM:	Invoice 126063 (Pay Application #17) for Project 1961 (Nemours Parkway Ph. 7) Through 04/25/2020		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

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GREENEWAY IMPROVEMENT DISTRICT

BY: 

CHAIRMAN or VICE CHAIRMAN

### DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY: 

DISTRICT ENGINEER

Jeffrey J. Newton, P.E.

*Received via email on June 16, 2020*

GREENWAY IMPROVEMENT DISTRICT  
REQUISITION FOR PAYMENT AND  
2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	June 19, 2020	REQUISITION NO:	081
PAYEE:	Donald W. McIntosh Associates	AMOUNT DUE:	\$24,213.02
ADDRESS:	2200 Park Avenue North Winter Park, FL 32789	FUND:	Acquisition/Construction
ITEM:	<ul style="list-style-type: none"><li>• Invoice 37939 for Project 23216 (Lake Nona Greenway) Through 05/22/2020 – <b>\$2,673.76</b></li><li>• Invoice 37946 for Project 17141 (Centerline Drive Phase 2 (aka Segment F) Through 05/22/2020 – <b>\$14,375.00</b></li><li>• Invoice 37948 for Project 18129 (Nemours Parkway Phase 7 – Construction Phase Services – GID) Through 05/22/2020 – <b>\$4,079.26</b></li><li>• Invoice 37949 for Project 18140 (Centerline Drive – Segments A &amp; B) Through 05/22/2020 – <b>\$566.00</b></li><li>• Invoice 37950 for Project 18141 (Centerline Drive – Segments C &amp; D) Through 05/22/2020 – <b>\$2,519.00</b></li></ul>		


The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

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GREENWAY IMPROVEMENT DISTRICT

BY:   
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY:  6/22/20  
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

**RECEIVED**

By Amanda Lane at 2:39 pm, Jun 23, 2020

## EXHIBIT A

### GREENEWAY IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	June 26, 2020	REQUISITION NO:	082
PAYEE:	Kittelson & Associates	AMOUNT DUE:	\$3,014.00
ADDRESS:	Accounts Receivable PO Box 40847 Portland, OR 97240	FUND:	Acquisition/Construction
ITEM:	Invoice 111006 for Project 246440.000 (Centerline Drive Traffic Analysis) Through 05/31/2020		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

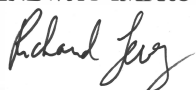
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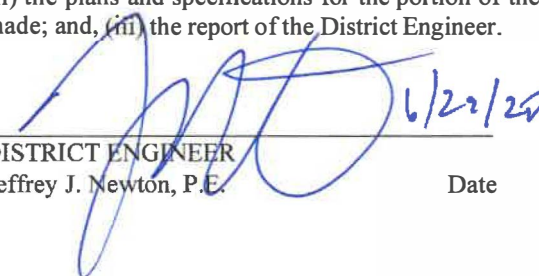
Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

GREENEWAY IMPROVEMENT DISTRICT

BY:   
CHAIRMAN or VICE CHAIRMAN

### DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY:   
DISTRICT ENGINEER  
Jeffrey J. Newton, P.E. Date

**RECEIVED**

By Amanda Lane at 3:39 pm, Jun 30, 2020

## EXHIBIT A

### GREENEWAY IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	June 26, 2020	REQUISITION NO:	083
PAYEE:	Lake Nona Land Company	AMOUNT DUE:	\$115,204.59
ADDRESS:	6900 Tavistock Lakes Boulevard Orlando, FL 32827	FUND:	Acquisition/Construction
ITEM:	<ul style="list-style-type: none"><li>• Invoice 6182020 for "Laureate Park South Active Park Area on Parcel 24d – Hartwell Court" Project Originally Funded by LNLC to District on Funding Request #2 (Dated 06/01/2018) – <b>\$47,322.75</b></li><li>• Invoice 61820201 for "Lake Nona Hartwell Court Extension Pay App #1 Through 04/30/2018" Project Originally Funded by LNLC to District on Funding Request #1 (Dated 05/25/2018) – <b>\$67,881.84</b></li></ul>		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.


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Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

GREENEWAY IMPROVEMENT DISTRICT

BY:   
CHAIRMAN or VICE CHAIRMAN

### DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY:   
DISTRICT ENGINEER  
Jeffrey J. Newton, P.E.

Date

6/29/20

**RECEIVED**

By Amanda Lane at 3:39 pm, Jun 30, 2020

# **GREENEWAY IMPROVEMENT DISTRICT**

**Operation and Maintenance Expenditures Paid in  
June 2020 in an amount totaling \$70,052.56**

# GREENEWAY IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817  
PHONE: (407) 723-5900 • FAX: (407) 723-5901

## **Operation and Maintenance Expenditures For Board Approval**

Attached please find the check register listing Operations and Maintenance expenditures paid from June 1, 2020 through June 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented:      **\$70,052.56**

Approval of Expenditures:

---

\_\_\_\_ Chairman

\_\_\_\_ Vice Chairman

\_\_\_\_ Assistant Secretary

**Greenway Improvement District**  
AP Check Register (Current by Bank)  
Check Dates: 6/1/2020 to 6/30/2020

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
<b>BANK ID: SUN - CITY NATIONAL BANK</b>					<b>001-101-0000-00-01</b>
2909	06/01/20	P	SFWMD	So. FL Water Mgmt District	\$500.00
2910	06/05/20	P	CEPRA	Cepira Landscape	\$240.00
2911	06/05/20	P	ORLS	Orlando Sentinel	\$350.00
2912	06/05/20	P	PFMGC	PFM Group Consulting	\$23.27
2913	06/09/20	P	CEPRA	Cepira Landscape	\$925.00
2914	06/09/20	P	DOWNTON	Down to Earth Landscape & Irr	\$374.00
2915	06/09/20	P	HTFL	Hathaway's Tree Farm & Landsc	\$150.00
2916	06/09/20	P	LCPC	Lake Country Pest Control	\$750.50
2917	06/09/20	P	ORLS	Orlando Sentinel	\$166.25
2918	06/09/20	P	TDM	Tavistock Development Mgmt	\$1,666.67
2919	06/15/20	P	BERMAN	Berman Construction LLC	\$278.98
2920	06/15/20	P	HGS	Hopping Green & Sams	\$1,105.50
2921	06/15/20	P	USBANK	US Bank	\$4,148.38
2922	06/30/20	P	AAIKIN	Amanda Aikins	\$200.00
2923	06/30/20	P	CEPRA	Cepira Landscape	\$19,114.95
2924	06/30/20	P	DONMC	Donald W. McIntosh Associates	\$6,228.50
2925	06/30/20	P	DOWNTON	Down to Earth Landscape & Irr	\$441.00
2926	06/30/20	P	HGS	Hopping Green & Sams	\$117.50
2927	06/30/20	P	PFMGC	PFM Group Consulting	\$3,333.33
2928	06/30/20	P	RLEVEY	Richard Levey	\$200.00
2929	06/30/20	P	TRUSTE	US Bank as Trustee for Greenew	\$86,731.14
<b>BANK SUN REGISTER TOTAL:</b>					<b>\$127,044.97</b>
<b>GRAND TOTAL :</b>					<b>\$127,044.97</b>

40,313.83	Checks 2909-2928 cut
86,731.14	Check 2929 - Debt service paid
793.14	PA 440 - OCU paid online
15,508.43	May ICM exp. paid to Boggy Creek
13,437.16	PA 443 - OUC paid online
156,783.70	Total cash spent
70,052.56	O&M cash spent

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void ( Void Date ); "A" - Application; "E" - EFT  
\*\* Denotes broken check sequence.

# GREENEWAY IMPROVEMENT DISTRICT

## Construction Funding Request #004

4/24/2020

Item No.	Payee	Invoice Number	General Fund
1	<b>Donald W McIntosh Associates</b> BUILD Grant Assistance Through 03/27/2020	37761	\$ 3,318.50
TOTAL			\$ 3,318.50

## GREENEWAY IMPROVEMENT DISTRICT

### Construction Funding Request #005

5/15/2020

Item No.	Payee	Invoice Number	General Fund
1	<b>Greeneway</b> Tree Permit Fee	--	\$ 425.00
2	<b>Hopping Green &amp; Sams</b> Build Grant Counsel Through 03/31/2020	114528	\$ 117.50
TOTAL			\$ 542.50

## Amanda Lane

---

**From:** Larry Kaufmann <lkaufmann@tavistock.com>  
**Sent:** Saturday, May 16, 2020 11:20 AM  
**To:** Amanda Lane; Damon Ventura; AccountsPayable  
**Cc:** Diana Garcia  
**Subject:** RE: Greeneway - FR #5  
**Attachments:** GID FR #005.pdf

**EXTERNAL EMAIL:** Use care with links and attachments.

GID Funding Request #005 is approved for processing.

KDS

Kaufmann Development Services, LLC  
Larry Kaufmann  
(407) 448-6592  
LKaufmann@tavistock.com

---

**From:** Amanda Lane <lanea@pfm.com>  
**Sent:** Friday, May 15, 2020 4:58 PM  
**To:** Damon Ventura <dventura@tavistock.com>; AccountsPayable <accountspayable@tavistock.com>  
**Cc:** Larry Kaufmann <lkaufmann@tavistock.com>  
**Subject:** Greeneway - FR #5

EXTERNAL E-MAIL

---

Please see attached for Greeneway FR #5 for \$542.50.

Amanda Lane  
Assistant Chief District Accountant

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PFM Group Consulting LLC  
[LaneA@pfm.com](mailto:LaneA@pfm.com) | phone 407.723.5900 | fax 407.723.5901 | web pfm.com  
12051 Corporate Blvd. | Orlando, FL 32817

# GREENEWAY IMPROVEMENT DISTRICT

## Construction Funding Request #006

5/22/2020

Item No.	Payee	Invoice Number	General Fund
1	<b>Donald W McIntosh Associates</b> BUILD Grant Assistance Through 04/24/2020	37845	\$ 2,472.50
TOTAL			\$ 2,472.50

## Amanda Lane

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**From:** Larry Kaufmann <lkaufmann@tavistock.com>  
**Sent:** Friday, May 22, 2020 4:23 PM  
**To:** Amanda Lane; Damon Ventura; AccountsPayable  
**Cc:** Diana Garcia; Jeffrey Newton (jjnewton@dwma.com)  
**Subject:** RE: Greeneway - FR #6

**EXTERNAL EMAIL:** Use care with links and attachments.

FR #6 is approved for processing.

KDS  
Kaufmann Development Services, LLC  
Larry Kaufmann  
(407) 448-6592  
lkaufmann@tavistock.com

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**From:** Amanda Lane <lanea@pfm.com>  
**Sent:** Friday, May 22, 2020 4:19 PM  
**To:** Damon Ventura <dventura@tavistock.com>; AccountsPayable <accountspayable@tavistock.com>  
**Cc:** Larry Kaufmann <lkaufmann@tavistock.com>  
**Subject:** Greeneway - FR #6

EXTERNAL E-MAIL

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Please see attached for Greeneway FR #6 for \$2,472.50.

Amanda Lane  
Assistant Chief District Accountant

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PFM Group Consulting LLC  
[LaneA@pfm.com](mailto:LaneA@pfm.com) | phone 407.723.5900 | fax 407.723.5901 | web pfm.com  
12051 Corporate Blvd. | Orlando, FL 32817

## GREENEWAY IMPROVEMENT DISTRICT

Payment Authorization #441

5/29/2020

Item No.	Payee	Invoice Number	General Fund
1	Cepira Landscape Valve Troubleshooting	16495	\$ 240.00
2	Orlando Sentinel Legal Advertising Through 05/17/2020 (Ad: 6670550)	OSC20479390	\$ 350.00
3	PFM Group Consulting Reimbursables: February 2020	OE-EXP-00730	\$ 23.27
TOTAL			\$ 613.27

Jennifer L. Walden

Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson

*Received via email on June 4, 2020*

*Jan 6/4/20*

## GREENEWAY IMPROVEMENT DISTRICT

### Payment Authorization #442

6/5/2020

Item No.	Payee	Invoice Number	General Fund
1	<b>Cepira Landscape</b>		
	June Landscaping - Section 1	16739	\$ 4,010.75
	June Landscaping - Section 2	16740	\$ 10,436.00
	June Landscaping - Nemours Phase 6	16741	\$ 1,985.00
	Irrigation Inspections, Repairs, Troubleshooting	16824	\$ 925.00
2	<b>Down to Earth Landscape &amp; Irrigation</b>		
	Landscape Enhancements	67554	\$ 374.00
3	<b>HTFL</b>		
	Tree Removal	9209	\$ 150.00
4	<b>Lake Country Pest Control</b>		
	Tree Injections	GW-102-3	\$ 750.50
5	<b>Orlando Sentinel</b>		
	Legal Advertising Through 05/24/2020 (Ad: 6671191)	OSC20759108	\$ 166.25
6	<b>Tavistock Development Management</b>		
	June Irrigation Specialist Services	G2020.06	\$ 1,666.67
TOTAL			\$ 20,464.17

Jennifer L. Walden

Secretary/Assistant Secretary

Chairperson

*Received via email on June 8, 2020*

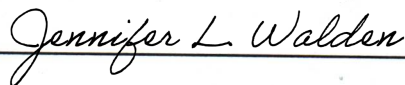
*Jaykel  
6/6/20*

## GREENEWAY IMPROVEMENT DISTRICT

### Payment Authorization #443

6/12/2020

Item No.	Payee	Invoice Number	General Fund
1	<b>Berman Construction</b> Install Paver Flume	7119	\$ 278.98
2	<b>Boggy Creek Improvement District</b> May 2020 ICM Expenses	ICM2020-08	\$ 15,508.43
3	<b>Down to Earth Landscape &amp; Irrigation</b> June Landscaping	68168	\$ 3,973.67
4	<b>Hopping Green &amp; Sams</b> General Counsel Through 04/30/2020	115142	\$ 1,105.50
5	<b>OUC</b> Acct: 8795843030 ; Service 05/01/2020 - 06/03/2020	--	\$ 13,437.16
6	<b>US Bank</b> FY 2020 Trustee Services: 05/01/2020 - 09/30/2020 FY 2021 Trustee Services: 10/01/2020 - 04/30/2021	5750115 5750115	\$ 1,728.49 \$ 2,419.89
TOTAL			\$ 38,452.12

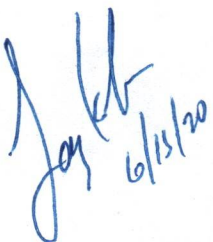


Secretary/Assistant Secretary

Chairperson

**RECEIVED**

By Amanda Lane at 10:48 am, Jun 15, 2020



# GREENEWAY IMPROVEMENT DISTRICT

## Payment Authorization #444

6/19/2020

Item No.	Payee	Invoice Number	General Fund
1	<b>Cepa Landscape</b> Section 2 Troubleshooting and Repairs	15782	\$ 2,683.20
2	<b>Donald W McIntosh Associates</b> Engineering Services Through 05/22/2020	37938	\$ 437.50
3	<b>Orange County Utilities</b> 9987 Laureate Blvd ; Service 05/15/2020 - 06/15/2020	--	\$ 280.85
4	<b>PFM Group Consulting</b> DM Fee: June 2020	DM-06-2020-0020	\$ 3,333.33
5	<b>Supervisor Fees - 06/16/2020 Meeting</b> Amanda Kost Aikins Richard Levey	-- --	\$ 200.00 \$ 200.00
TOTAL			\$ 7,134.88

*Jennifer L. Walden*

Secretary/Assistant Secretary

Chairperson

**RECEIVED**

By Amanda Lane at 8:56 am, Jun 23, 2020

*Jay L. 6/22/20*

## GREENEWAY IMPROVEMENT DISTRICT

Payment Authorization #445

6/26/2020

Item No.	Payee	Invoice Number	General Fund
1	Down To Earth Clocks 24, 25, 26, 27 Repairs	68655	\$ 441.00
TOTAL			\$ 441.00

Jennifer L. Walden

Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson

*Jay K*  
6/29/20

**RECEIVED**

By Amanda Lane at 3:24 pm, Jun 29, 2020

# **GREENEWAY IMPROVEMENT DISTRICT**

**Work Authorization/Proposed Services  
*(if applicable)***

# **GREENEWAY IMPROVEMENT DISTRICT**

**District's Financial Position and  
Budget to Actual YTD**

**Greenway Improvement District**  
Statement of Financial Position  
As of 6/30/2020

	General Fund	Debt Service	Capital Projects Fund	General Long-Term Debt	Total
<b><u>Assets</u></b>					
<b><u>Current Assets</u></b>					
General Checking Account	\$313,216.09				\$313,216.09
State Board of Administration	1,516.73				1,516.73
Accounts Receivable - Due from Developer	7,352.50				7,352.50
Assessments Receivable	12,818.73				12,818.73
Prepaid Expenses	3,362.70				3,362.70
Deposits	1,625.58				1,625.58
Infrastructure Capital Reserve	32,007.14				32,007.14
Interchange Maintenance Reserve	15,785.12				15,785.12
Assessments Receivable		\$56,634.34			56,634.34
Due From Other Funds		86,731.14			86,731.14
Debt Service Reserve (Series 2013)		3,478,503.13			3,478,503.13
Debt Service Reserve (Series 2018)		528,884.91			528,884.91
Revenue (Series 2013)		349,740.47			349,740.47
Interest (Series 2018)		452.74			452.74
Prepayment (Series 2013)		3,741.89			3,741.89
General Checking Account			\$7,073.40		7,073.40
Accounts Receivable - Due from Developer			10,505.00		10,505.00
Acquisition/Construction (Series 2013)			85,267.75		85,267.75
Acquisition/Construction (Series 2018)			9,980.91		9,980.91
Total Current Assets	\$387,684.59	\$4,504,688.62	\$112,827.06	\$0.00	\$5,005,200.27
<b><u>Investments</u></b>					
Amount Available in Debt Service Funds				\$4,361,323.14	\$4,361,323.14
Amount To Be Provided				42,598,676.86	42,598,676.86
Total Investments	\$0.00	\$0.00	\$0.00	\$46,960,000.00	\$46,960,000.00
<b>Total Assets</b>	<b>\$387,684.59</b>	<b>\$4,504,688.62</b>	<b>\$112,827.06</b>	<b>\$46,960,000.00</b>	<b>\$51,965,200.27</b>
<b><u>Liabilities and Net Assets</u></b>					
<b><u>Current Liabilities</u></b>					
Accounts Payable	\$15,257.64				\$15,257.64
Due To Other Governmental Units	7,873.51				7,873.51
Deferred Revenue	19,746.23				19,746.23
Deferred Revenue		\$56,634.34			56,634.34
Accounts Payable			\$154,086.61		154,086.61
Retainage Payable			460,902.12		460,902.12
Deferred Revenue			10,930.00		10,930.00
Total Current Liabilities	\$42,877.38	\$56,634.34	\$625,918.73	\$0.00	\$725,430.45
<b><u>Long Term Liabilities</u></b>					
Revenue Bonds Payable - Long-Term				\$46,960,000.00	\$46,960,000.00
Total Long Term Liabilities	\$0.00	\$0.00	\$0.00	\$46,960,000.00	\$46,960,000.00
<b>Total Liabilities</b>	<b>\$42,877.38</b>	<b>\$56,634.34</b>	<b>\$625,918.73</b>	<b>\$46,960,000.00</b>	<b>\$47,685,430.45</b>
<b><u>Net Assets</u></b>					
Net Assets, Unrestricted	\$50,369.29				\$50,369.29
Net Assets - General Government	(27,780.87)				(27,780.87)
Current Year Net Assets - General Government	322,218.79				322,218.79
Net Assets, Unrestricted		\$5,349,653.80			5,349,653.80
Current Year Net Assets, Unrestricted		(901,599.52)			(901,599.52)
Net Assets, Unrestricted			(\$10,264,278.80)		(10,264,278.80)
Net Assets, Unrestricted			(922,895.71)		(922,895.71)
Current Year Net Assets, Unrestricted			960,708.66		960,708.66
Net Assets - General Government			9,713,374.18		9,713,374.18
<b>Total Net Assets</b>	<b>\$344,807.21</b>	<b>\$4,448,054.28</b>	<b>(\$513,091.67)</b>	<b>\$0.00</b>	<b>\$4,279,769.82</b>
<b>Total Liabilities and Net Assets</b>	<b>\$387,684.59</b>	<b>\$4,504,688.62</b>	<b>\$112,827.06</b>	<b>\$46,960,000.00</b>	<b>\$51,965,200.27</b>

**Greenway Improvement District**  
Statement of Activities  
As of 6/30/2020

	General Fund	Debt Service	Capital Projects Fund	General Long-Term Debt	Total
<b><u>Revenues</u></b>					
On-Roll Assessments	\$456,982.75				\$456,982.75
Off-Roll Assessments	440,750.68				440,750.68
Developer Contributions	5,908.50				5,908.50
Inter-Fund Transfers In	425.00				425.00
On-Roll Assessments		\$2,018,992.89			2,018,992.89
Other Assessments		1,449,458.19			1,449,458.19
Other Income & Other Financing Sources		402,657.18			402,657.18
Inter-Fund Group Transfers In		(75,612.49)			(75,612.49)
Developer Contributions			\$425.00		425.00
Other Income & Other Financing Sources			1,965,657.63		1,965,657.63
Inter-Fund Transfers In			75,187.49		75,187.49
Total Revenues	<u>\$904,066.93</u>	<u>\$3,795,495.77</u>	<u>\$2,041,270.12</u>	<u>\$0.00</u>	<u>\$6,740,832.82</u>
<b><u>Expenses</u></b>					
Supervisor Fees	\$2,600.00				\$2,600.00
Public Officials' Liability Insurance	2,300.00				2,300.00
Trustee Services	8,862.45				8,862.45
Management	29,999.97				29,999.97
Engineering	15,979.50				15,979.50
Dissemination Agent	5,000.00				5,000.00
Property Appraiser	1,672.00				1,672.00
District Counsel	14,590.17				14,590.17
Assessment Administration	7,500.00				7,500.00
Travel and Per Diem	39.75				39.75
Postage & Shipping	93.51				93.51
Legal Advertising	3,138.77				3,138.77
Miscellaneous	50.50				50.50
Property Taxes	59.88				59.88
Web Site Maintenance	405.00				405.00
Holiday Decorations	7,150.00				7,150.00
Dues, Licenses, and Fees	250.00				250.00
Electric	7,248.69				7,248.69
Water Reclaimed	33,842.96				33,842.96
General Insurance	2,588.00				2,588.00
Property & Casualty	4,112.00				4,112.00
Irrigation	41,434.32				41,434.32
Landscaping Maintenance & Material	182,447.78				182,447.78
Landscape Improvements	9,665.00				9,665.00
Tree Trimming	5,040.00				5,040.00
Flower & Plant Replacement	12,070.50				12,070.50
Contingency	7,777.66				7,777.66
IME - Aquatics Maintenance	2,705.40				2,705.40
IME - Irrigation	3,490.68				3,490.68
IME - Landscaping	68,388.93				68,388.93
IME - Lighting	18,391.58				18,391.58
IME - Miscellaneous	3,936.60				3,936.60
IME - Water Reclaimed	471.96				471.96
Hardscape Maintenance	6,771.36				6,771.36
Streetlights	61,761.27				61,761.27
Personnel Leasing Agreement	15,000.03				15,000.03
Principal Payments		\$2,000,000.00			2,000,000.00
Interest Payments		2,700,372.02			2,700,372.02
Engineering			\$304,546.95		304,546.95
District Counsel			3,639.50		3,639.50
Legal Advertising			477.62		477.62
Contingency			771,924.31		771,924.31
Total Expenses	<u>\$586,836.22</u>	<u>\$4,700,372.02</u>	<u>\$1,080,588.38</u>	<u>\$0.00</u>	<u>\$6,367,796.62</u>
<b><u>Other Revenues (Expenses) &amp; Gains (Losses)</u></b>					
Interest Income	\$4,988.08				\$4,988.08
Interest Income		\$3,276.73			3,276.73
Interest Income			\$26.92		26.92
Total Other Revenues (Expenses) & Gains (Losses)	<u>\$4,988.08</u>	<u>\$3,276.73</u>	<u>\$26.92</u>	<u>\$0.00</u>	<u>\$8,291.73</u>
<b>Change In Net Assets</b>	<u>\$322,218.79</u>	<u>(\$901,599.52)</u>	<u>\$960,708.66</u>	<u>\$0.00</u>	<u>\$381,327.93</u>
<b>Net Assets At Beginning Of Year</b>	<u>\$22,588.42</u>	<u>\$5,349,653.80</u>	<u>(\$1,473,800.33)</u>	<u>\$0.00</u>	<u>\$3,898,441.89</u>
<b>Net Assets At End Of Year</b>	<u><u>\$344,807.21</u></u>	<u><u>\$4,448,054.28</u></u>	<u><u>(\$513,091.67)</u></u>	<u><u>\$0.00</u></u>	<u><u>\$4,279,769.82</u></u>

# Greenway Improvement District

Budget to Actual

For the Month Ending 06/30/2020

	Actual	Budget	Variance	FY 2020 Adopted Budget
<b><u>Revenues</u></b>				
On-Roll Assessments	\$456,982.75	\$ 372,732.48	\$ 84,250.27	\$ 496,976.64
Off-Roll Assessments	440,750.68	310,643.41	130,107.27	414,191.21
Developer Contributions	5,908.50	-	5,908.50	-
<b>Net Revenues</b>	<b>\$ 903,641.93</b>	<b>\$ 683,375.89</b>	<b>\$ 220,266.04</b>	<b>\$ 911,167.85</b>
<b><u>General &amp; Administrative Expenses</u></b>				
<b>Legislative</b>				
Supervisor Fees	\$ 2,600.00	\$ 5,400.00	\$ (2,800.00)	\$ 7,200.00
<b>Financial &amp; Administrative</b>				
Public Officials' Liability Insurance	2,300.00	1,875.00	425.00	2,500.00
Trustee Services	8,862.45	3,000.00	5,862.45	4,000.00
Management	29,999.97	30,000.00	(0.03)	40,000.00
Engineering - District	2,953.50	7,500.00	(4,546.50)	10,000.00
Engineering - Developer	13,026.00	-	13,026.00	-
Dissemination Agent	5,000.00	3,750.00	1,250.00	5,000.00
Property Appraiser	1,672.00	1,275.00	397.00	1,700.00
District Counsel - District	14,355.17	22,500.00	(8,144.83)	30,000.00
District Counsel - Developer	235.00	-	235.00	-
Assessment Administration	7,500.00	5,625.00	1,875.00	7,500.00
Reamortization Schedules	-	187.50	(187.50)	250.00
Audit	-	5,250.00	(5,250.00)	7,000.00
Travel and Per Diem	39.75	187.50	(147.75)	250.00
Telephone	-	187.50	(187.50)	250.00
Postage & Shipping	93.51	600.00	(506.49)	800.00
Copies	-	1,125.00	(1,125.00)	1,500.00
Legal Advertising	3,138.77	4,500.00	(1,361.23)	6,000.00
Miscellaneous	50.50	75.00	(24.50)	100.00
Property Taxes	59.88	1,500.00	(1,440.12)	2,000.00
Web Site Maintenance	405.00	2,025.00	(1,620.00)	2,700.00
Holiday Decorations	7,150.00	-	7,150.00	-
Dues, Licenses, and Fees	250.00	131.25	118.75	175.00
<b>Total General &amp; Administrative Expenses</b>	<b>\$ 99,691.50</b>	<b>\$ 96,693.75</b>	<b>\$ 2,997.75</b>	<b>\$ 128,925.00</b>

# Greeneway Improvement District

Budget to Actual  
For the Month Ending 06/30/2020

	Actual	Budget	Variance	FY 2020 Adopted Budget
<b><u>Field Operations</u></b>				
<b>Electric Utility Services</b>				
Electric	\$ 7,248.69	\$ 5,250.00	\$ 1,998.69	\$ 7,000.00
<b>Water-Sewer Combination Services</b>				
Water Reclaimed	33,842.96	30,000.00	3,842.96	40,000.00
<b>Other Physical Environment</b>				
General Insurance	2,588.00	2,250.00	338.00	3,000.00
Property & Casualty Insurance	4,112.00	5,250.00	(1,138.00)	7,000.00
Other Insurance	-	112.50	(112.50)	150.00
Irrigation Repairs	41,434.32	41,250.00	184.32	55,000.00
Landscaping Maintenance & Material	182,447.78	172,312.80	10,134.98	229,750.40
Other Landscaping Maintenance	9,665.00	15,000.00	(5,335.00)	20,000.00
Tree Trimming	5,040.00	46,578.38	(41,538.38)	62,104.50
Flower & Plant Replacement	12,070.50	33,750.00	(21,679.50)	45,000.00
Contingency	7,777.66	6,375.00	1,402.66	8,500.00
Hurricane Cleanup	-	15,000.00	(15,000.00)	20,000.00
<b>Interchange Maintenance Expenses</b>				
IME - Aquatics Maintenance	2,705.40	2,862.00	(156.60)	3,816.00
IME - Irrigation Repairs	3,490.68	8,100.00	(4,609.32)	10,800.00
IME - Landscaping	68,388.93	65,450.16	2,938.77	87,266.88
IME - Lighting	18,391.58	16,615.38	1,776.20	22,153.84
IME - Miscellaneous	3,936.60	1,246.05	2,690.55	1,661.40
IME - Water Reclaimed	471.96	2,492.31	(2,020.35)	3,323.08
<b>Road &amp; Street Facilities</b>				
Entry and Wall Maintenance	-	2,250.00	(2,250.00)	3,000.00
Hardscape Maintenance	6,771.36	3,750.00	3,021.36	5,000.00
Streetlights	61,761.27	82,777.56	(21,016.29)	110,370.08
Accent Lighting	-	1,500.00	(1,500.00)	2,000.00
<b>Parks &amp; Recreation</b>				
Personnel Leasing Agreement	15,000.03	15,000.00	0.03	20,000.00
<b>Reserves</b>				
Infrastructure Capital Reserve	-	16,650.00	(16,650.00)	22,200.00
Interchange Maintenance Reserve	-	2,360.00	(2,360.00)	3,146.67
	<b>\$ 487,144.72</b>	<b>\$ 594,182.14</b>	<b>\$ (107,037.42)</b>	<b>\$ 792,242.85</b>
<b>Total Expenses</b>	<b>\$ 586,836.22</b>	<b>\$ 690,875.89</b>	<b>\$ (104,039.67)</b>	<b>\$ 921,167.85</b>
<b>Income (Loss) from Operations</b>	<b>\$ 316,805.71</b>	<b>\$ (7,500.00)</b>	<b>\$ 324,305.71</b>	<b>\$ (10,000.00)</b>
<b><u>Other Income (Expense)</u></b>				
Interest Income	\$ 4,988.08	\$ 7,500.00	\$ (2,511.92)	\$ 10,000.00
<b>Total Other Income (Expense)</b>	<b>\$ 4,988.08</b>	<b>\$ 7,500.00</b>	<b>\$ (2,511.92)</b>	<b>\$ 10,000.00</b>
<b>Net Income (Loss)</b>	<b>\$ 321,793.79</b>	<b>\$ -</b>	<b>\$ 321,793.79</b>	<b>\$ -</b>

**Greenway Improvement District**  
Budget to Actual  
For the Month Ending 06/30/2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	YTD Actual
<b><u>Revenues</u></b>										
On-Roll Assessments	\$ -	\$ 23,843.01	\$ 150,361.14	\$ 150,351.82	\$ 33,655.81	\$ 36,166.09	\$ 38,614.08	\$ 4,359.90	\$ 19,630.90	\$ 456,982.75
Off-Roll Assessments	-	219,459.04	-	-	-	109,729.51	-	1,832.67	109,729.46	440,750.68
Developer Contributions	-	-	-	-	-	-	-	-	5,908.50	
<b>Net Revenues</b>	<b>\$ -</b>	<b>\$ 243,302.05</b>	<b>\$ 150,361.14</b>	<b>\$ 150,351.82</b>	<b>\$ 33,655.81</b>	<b>\$ 145,895.60</b>	<b>\$ 38,614.08</b>	<b>\$ 6,192.57</b>	<b>\$ 135,268.86</b>	<b>\$ 903,641.93</b>
<b><u>General &amp; Administrative Expenses</u></b>										
<b>Legislative</b>										
Supervisor Fees	\$ 400.00	\$ 200.00	\$ 200.00	\$ 400.00	\$ 200.00	\$ -	\$ 400.00	\$ 400.00	\$ 400.00	\$ 2,600.00
<b>Financial &amp; Administrative</b>										
Public Officials' Liability Insurance	2,300.00	-	-	-	-	-	-	-	-	
Trustee Fees	2,419.89	-	-	4,714.07	-	-	-	-	1,728.49	2,300.00
Management	-	3,333.33	3,333.33	6,666.66	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	8,862.45
Engineering - District	-	-	-	-	1,597.50	386.00	282.50	250.00	437.50	29,999.97
Engineering - Developer	-	-	-	-	-	-	3,318.50	2,472.50	7,235.00	2,953.50
Dissemination Agent	-	-	1,250.00	-	-	-	3,750.00	-	-	13,026.00
Property Appraiser	-	1,672.00	-	-	-	-	-	-	-	5,000.00
District Counsel - District	-	-	1,905.07	2,207.00	3,174.36	2,256.63	1,884.25	1,822.36	1,105.50	1,672.00
District Counsel - Developer	-	-	-	-	-	-	-	117.50	117.50	14,355.17
Assessment Administration	7,500.00	-	-	-	-	-	-	-	-	235.00
Reamortization Schedules	-	-	-	-	-	-	-	-	-	7,500.00
Audit	-	-	-	-	-	-	-	-	-	
Travel and Per Diem	-	-	-	-	32.66	7.09	-	-	-	-
Telephone	-	-	-	-	-	-	-	-	-	-
Postage & Shipping	-	-	11.17	-	48.57	-	-	33.77	-	39.75
Copies	-	-	-	-	-	-	-	-	-	
Legal Advertising	256.25	-	396.25	870.01	196.25	196.25	-	1,057.51	166.25	93.51
Miscellaneous	-	-	-	-	-	-	15.00	35.50	-	3,138.77
Property Taxes	-	59.88	-	-	-	-	-	-	-	-
Website Maintenance	105.00	-	-	-	-	-	-	300.00	-	50.50
Holiday Decorations	-	7,150.00	-	-	-	-	-	-	-	59.88
Dues, Licenses, and Fees	250.00	-	-	-	-	-	-	-	-	405.00
<b>Total General &amp; Administrative Expenses</b>	<b>\$ 13,231.14</b>	<b>\$ 12,415.21</b>	<b>\$ 7,095.82</b>	<b>\$ 14,857.74</b>	<b>\$ 8,582.67</b>	<b>\$ 6,179.30</b>	<b>\$ 12,983.58</b>	<b>\$ 9,822.47</b>	<b>\$ 14,523.57</b>	<b>\$ 99,691.50</b>
										250.00

**Greeneway Improvement District**

Budget to Actual

For the Month Ending 06/30/2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	YTD Actual
<b>Field Operations</b>										
<b>Electric Utility Services</b>										
Electric	\$ -	\$ 829.23	\$ 989.99	\$ 845.90	\$ 928.52	\$ 860.23	\$ 986.64	\$ 836.99	\$ 971.19	\$ 7,248.69
<b>Water-Sewer Combination Services</b>										
Water Reclaimed	95.64	6,431.29	3,228.05	2,866.47	3,136.53	3,217.98	5,206.17	4,329.71	5,331.12	33,842.96
<b>Other Physical Environment</b>										
General Insurance	2,588.00	-	-	-	-	-	-	-	-	2,588.00
Property & Casualty Insurance	4,112.00	-	-	-	-	-	-	-	-	4,112.00
Other Insurance	-	-	-	-	-	-	-	-	-	-
Irrigation Repairs	1,038.22	6,494.21	3,514.22	4,080.50	4,077.37	8,524.13	3,907.54	5,748.93	4,049.20	41,434.32
Landscaping Maintenance & Material	18,420.42	21,189.42	20,405.42	20,405.42	20,405.42	20,405.42	20,405.42	20,405.42	20,405.42	182,447.78
Other Landscaping Maintenance	-	65.00	5,151.00	-	750.50	-	-	2,424.00	1,274.50	9,665.00
Tree Trimming	-	5,040.00	-	-	-	-	-	-	-	5,040.00
Flower & Plant Replacement	-	684.00	184.00	5,428.00	1,500.00	-	1,599.00	2,675.50	-	12,070.50
Contingency	-	-	-	185.00	648.03	6,665.65	-	-	278.98	7,777.66
Hurricane Cleanup	-	-	-	-	-	-	-	-	-	-
<b>Interchange Maintenance Expenses</b>										
IME - Aquatics Maintenance	300.60	300.60	300.60	300.60	300.60	300.60	300.60	300.60	300.60	2,705.40
IME - Irrigation	864.00	1,335.38	144.90	-	195.24	242.55	-	543.19	165.42	3,490.68
IME -Landscaping	7,272.24	7,272.24	7,613.52	7,272.24	9,869.73	7,272.24	-	14,544.48	7,272.24	68,388.93
IME -Lighting	59.40	84.05	75.01	15,058.21	58.44	62.56	2,896.98	45.28	51.65	18,391.58
IME - Miscellaneous	-	2,692.80	1,134.00	-	-	109.80	-	-	-	3,936.60
IME - Water Reclaimed	-	72.53	48.69	135.76	(89.06)	40.74	104.82	74.88	83.60	471.96
<b>Road &amp; Street Facilities</b>										
Entry and Wall Maintenance	-	-	-	-	-	-	-	-	-	-
Hardscape Maintenance	-	1,516.36	4,500.00	300.00	300.00	155.00	-	-	-	6,771.36
Streetlights	-	7,454.04	7,912.35	8,518.42	7,455.49	7,559.48	11,056.63	4,389.16	7,415.70	61,761.27
Accent Lighting	-	-	-	-	-	-	-	-	-	-
<b>Parks &amp; Recreation</b>										
Personnel Leasing Agreement	-	-	5,000.01	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	15,000.03
<b>Reserves</b>										
Infrastructure Capital Reserve	-	-	-	-	-	-	-	-	-	-
Interchange Maintenance Reserve	-	-	-	-	-	-	-	-	-	-
<b>Total Field Operations Expenses</b>	<b>\$ 34,750.52</b>	<b>\$ 61,461.15</b>	<b>\$ 60,201.76</b>	<b>\$ 67,063.19</b>	<b>\$ 51,203.48</b>	<b>\$ 57,083.05</b>	<b>\$ 48,130.47</b>	<b>\$ 57,984.81</b>	<b>\$ 49,266.29</b>	<b>\$ 487,144.72</b>
<b>Total Expenses</b>	<b>\$ 47,981.66</b>	<b>\$ 73,876.36</b>	<b>\$ 67,297.58</b>	<b>\$ 81,920.93</b>	<b>\$ 59,786.15</b>	<b>\$ 63,262.35</b>	<b>\$ 61,114.05</b>	<b>\$ 67,807.28</b>	<b>\$ 63,789.86</b>	<b>\$ 586,836.22</b>
<b>Income (Loss) from Operations</b>	<b>\$ (47,981.66)</b>	<b>\$ 169,425.69</b>	<b>\$ 83,063.56</b>	<b>\$ 68,430.89</b>	<b>\$ (26,130.34)</b>	<b>\$ 82,633.25</b>	<b>\$ (22,499.97)</b>	<b>\$ (61,614.71)</b>	<b>\$ 71,479.00</b>	<b>\$ 316,805.71</b>
<b>Other Income (Expense)</b>										
Interest Income	\$ 6.98	\$ 7.31	\$ 538.28	\$ 15.10	\$ 9.78	\$ 3,813.98	\$ 11.15	\$ 8.20	\$ 577.30	\$ 4,988.08
<b>Total Other Income (Expense)</b>	<b>\$ 6.98</b>	<b>\$ 7.31</b>	<b>\$ 538.28</b>	<b>\$ 15.10</b>	<b>\$ 9.78</b>	<b>\$ 3,813.98</b>	<b>\$ 11.15</b>	<b>\$ 8.20</b>	<b>\$ 577.30</b>	<b>\$ 4,988.08</b>
<b>Net Income (Loss)</b>	<b>\$ (47,974.68)</b>	<b>\$ 169,433.00</b>	<b>\$ 83,601.84</b>	<b>\$ 68,445.99</b>	<b>\$ (26,120.56)</b>	<b>\$ 86,447.23</b>	<b>\$ (22,488.82)</b>	<b>\$ (61,606.51)</b>	<b>\$ 72,056.30</b>	<b>\$ 321,793.79</b>

Greenway Improvement District  
FY 2020  
O&M Cash Reconciliation

	Beg. Cash	FY19 Inflows	FY19 Outflows	FY20 Inflows	FY20 Outflows	End. Cash
10/1/2018	4,499.76	610.65	(5,629.50)	-	-	5,400.77
11/1/2018	5,400.77	235,975.89	(76,859.32)	-	-	160,750.66
12/1/2018	160,750.66	1,394,381.28	(735,704.80)	-	-	818,224.74
1/1/2019	818,224.74	136,470.07	(678,444.72)	-	-	276,250.09
2/1/2019	276,250.09	261,390.01	(183,917.67)	-	-	353,722.43
3/1/2019	353,722.43	330,302.13	(325,886.77)	-	-	358,137.79
4/1/2019	358,137.79	27,311.22	(95,472.88)	-	-	289,976.13
5/1/2019	289,976.13	233,360.34	(166,204.37)	-	-	357,132.10
6/1/2019	357,132.10	67,457.53	(121,720.13)	-	-	302,869.50
7/1/2019	302,869.50	30,373.89	(85,753.06)	-	-	247,490.33
8/1/2019	247,490.33	4,532.79	(84,675.15)	-	-	167,347.97
9/1/2019	167,347.97	308.36	(117,050.52)	-	(9,000.00)	41,605.81
10/1/2019	41,605.81	6,360.14	(16,918.51)	0.52	(5,789.07)	25,258.89
11/1/2019	25,258.89	-	(95.64)	348,644.10	(15,695.08)	358,112.27
12/1/2019	358,112.27	-	(38,792.20)	815,202.81	(644,551.24)	489,971.64
1/1/2020	489,971.64	-	(23,296.91)	814,629.24	(963,631.28)	317,672.69
2/1/2020	317,672.69	-	-	182,354.52	(278,177.70)	221,849.51
3/1/2020	221,849.51	-	-	316,541.37	(17,637.14)	520,753.74
4/1/2020	520,753.74	-	-	214,773.30	(421,081.36)	314,445.68
5/1/2020	314,445.68	-	-	35,333.02	(107,949.91)	241,828.79
6/1/2020	241,828.79	-	-	228,171.00	(156,783.70)	313,216.09
7/1/2020	313,216.09	-	-	37,840.74	(41,563.60)	309,493.23 as of 0720/2020
FY 20 Totals		2,728,834.30	(2,756,422.15)	2,993,490.62	(2,661,860.08)	

**Greeneway Improvement District  
Construction Tracking - mid-July**

Amount

<b>Series 2013 Bond Issue</b>	
Original Construction Fund	\$ 48,700,000.00
Additions (Interest, Transfers from DSR, etc.)	656,110.09
Cumulative Draws Through Prior Month	(49,270,842.34)
	=====
<b>Construction Funds Available</b>	<b>\$ 85,267.75</b>
<b>Requisitions This Month</b>	
	=====
<b>Total Requisitions This Month</b>	<b>\$ -</b>
	=====
<b>Series 2013 Construction Funds Remaining</b>	<b>\$ 85,267.75</b>

<b>Series 2018 Bond Issue</b>		\$ 24,000,000.00
Additions (Interest, Transfers from DSR, etc.)		105,014.35
Cumulative Draws Through Prior Month		(5,660,812.46)
<b>Requisitions This Month</b>		
Requisition #S2018-084: Boggy Creek Improvement District	\$	(94.07)
Requisition #S2018-085: Dix.Hite + Partners		(390.50)
Requisition #S2018-086: Professional Service Industries		(13,500.00)
Requisition #S2018-087: Donald W. McIntosh Associates		(15,221.48)
Requisition #S2018-088: Hopping Green & Sams		(164.50)
Requisition #S2018-089: Boggy Creek Improvement District		(92.19)
		=====
<b>Total Requisitions This Month</b>	<b>\$</b>	<b>(29,462.74)</b>
<b>Series 2018 Construction Funds Remaining</b>	<b>\$</b>	<b>18,414,739.15</b>

**Current Committed Funding**

Lake Nona South - Traffic Control Devices	\$ (54,546.10)
Lake Nona Hartwell Court Extension - DeWitt Excavation	(2,027.66)
Lake Nona Nemours Parkway Phase 7 - Jr. Davis	(572,252.12)
	=====
<b>Total Current Committed Funding</b>	<b>\$ (628,825.88)</b>

**Upcoming Committed Funding**

<b>Total Committed Funding</b>	<b>\$ (628,825.88)</b>
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<b>Net Uncommitted</b>	<b>17,871,181.02</b>
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Highlighted projects are currently being billed and funded