

GREENWAY IMPROVEMENT DISTRICT

AUDITOR SELECTION COMMITTEE MEETING MINUTES

FIRST ORDER OF BUSINESS

The Auditor Selection Committee Meeting for the Greenway Improvement District was called to order on Tuesday, April 21, 2020 at 3:33 p.m. Via telephonic conferencing due to the COVID-19 Executive Orders 20-52 & 20-69.

Present Via Speakerphone:

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|---------------|------------------|-------------|
| Richard Levey | Committee Member | (via phone) |
| Chad Tinetti | Committee Member | (via phone) |
| Amanda Kost | Committee Member | (via phone) |
| Karen Duerr | Committee Member | (via phone) |

Also, attending:

| | | |
|-----------------|---|-------------|
| Jennifer Walden | PFM | (via phone) |
| Lynne Mullins | PFM | (via phone) |
| Tucker Mackie | Hopping Green & Sams | (via phone) |
| Jeff Newton | Donald W. McIntosh Associates, Inc. | (via phone) |
| Larry Kaufmann | Construction Supervisor & Construction Committee Member | (via phone) |
| Scott Thacker | District Landscape Supervisor & Construction Committee Member | (via phone) |
| Chris Wilson | Construction Committee Member | (via phone) |

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Levey called for any public comments on any agenda items. There were no comments provided.

THIRD ORDER OF BUSINESS

Review and Approval of Audit Documents

- a) Audit RFP Notice**
- b) Instructions to Proposers**
- c) Evaluation Criteria – with and without price**

The Board reviewed the Auditor RFP documents. Ms. Walden asked if the Board wished to approve evaluation criteria with or without price. Historically the Auditor Selection Committee chose evaluation criteria to include price. Ms. Walden requested a motion to approve the RFP form and the evaluation criteria to include price.

Ms. Mackie explained the District revised its Rules of Procedure that now lets the District go out for a period not to exceed five years as opposed to three years. Ms. Walden will update those items to include for up to five years.

On Motion by Ms. Duerr, second by Mr. Tinetti, with all in favor, the Auditor Selection Committee for the Greenway Improvement District approved the RFP and the Evaluation Criteria to include price.

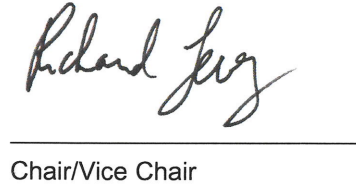
FOURTH ORDER OF BUSINESS

Adjournment

There was no further business to discuss. Dr. Levey requested a motion to adjourn.

On Motion by Ms. Duerr, second by Mr. Tinetti, with all in favor, the April 21, 2020 Meeting of the Auditor Selection Committee for Greenway Improvement District was adjourned.


Secretary/Assistant Secretary


Chair/Vice Chair